



CONSTITUTION

ARTICLE I: NAME OF ORGANIZATION

The name of this organization shall be Latinxs/Chicanxs for Community Medicine at UCLA, abbreviated as LCCM. Anywhere in this text where “Chicanx/Latinx” appears, it shall refer to men, women members and/or gender non-conforming members.

Latinxs/Chicanxs for Community Medicine, in accordance with applicable Federal and State law and University Policy, does not discriminate on the basis of race/ethnicity, color, national origin, religion, sex, disability, age, medical condition, ancestry, marital status, citizenship, sexual orientation, or status as a War Veteran, or special disabled Veteran. This nondiscrimination policy covers organization membership, access to organization programs and activities, and the general treatment of members in the organization.

ARTICLE II : NO TOLERANCE POLICY

It shall be known that LCCM will not tolerate any acts of anti-blackness, racism, homophobia, xenophobia, transphobia, ableism, misogyny, sexism, sexual harassment, etc*. Any affiliation and privileges with LCCM will be revoked if found to be involved with any of the previously mentioned discriminatory acts. Such affiliations and privileges include both general and leadership participation along with any alumni privileges.

*This is not an exhaustive list, and more will be added in the future if needed

ARTICLE III: PURPOSE AND OBJECTIVES

The purpose and objectives of Latinxs/Chicanxs for Community Medicine (LCCM) shall be:

- a. To develop a professional network and support system for pre-health and community oriented students.
- b. To promote pre-health and community oriented student interest that will lead to the improvement of health-care for underserved and under resourced communities.
- c. To facilitate educational programs for the recruitment and retention of pre-health and community oriented students in areas such as academic success, career opportunities, and politics of medicine.
- d. To encourage and expose pre-health and community oriented students to community service and clinical experiences.
- e. To increase the access of medical care and health education to underserved communities.
- f. To promote STEM/Health education in K-12 schools that encompass underserved and under resourced communities in order to help bridge the ethnic gap in higher education.

ARTICLE IV: MEMBERS

Section IVa: Membership Requirements

Quarterly Active Membership in LCCM requires the individual to:

- a. Attend at least 50% of the meetings
- b. Participate in at least two community service sites from different projects (LSHP and/or BLAIDS and/or DoT Org and/or ALMA)
- c. Obtain at least two financial credits

- d. Earn 8 hours of study hall and two academic credit***
- e. Attend at least one social event

*Two participatory quarters within the academic year will grant Active Membership recognition for the second participatory quarter.

Quarterly Participatory Membership in LCCM requires the individual to:

- a. Attend at least 50% of the meetings
- b. Participate in at least one community service site (LSHP and/or BLAIDS and/or DoT Org and/or ALMA)
- c. Obtain at least one financial credit
- d. Earn 8 hours of study hall and one academic credit***
- e. Attend at least one social event

***All members must complete 8 hours of study hall to become an Active Member or Participatory Member and one academic credit that does not include study hours. For members trying to become Active, they have the option of obtaining the second academic credit by completing 4 additional hours of study hall or not

Academic Credits Options*:

1. Attend 4 hours of a Professor Office hours with written documentation
2. Attend 4 hours of a Learning Assistant/Teaching Assistant with written proof of attendance
3. Attend an Academic Workshop hosted by LCCM
4. Attend a Pre-health Conference (submit a reflection for credit)
5. Attend AAP PLF sessions for one class and provide written documentation that you attended
6. Study session with Study buddies (at least 3 other members) from LCCM and provide proof
7. Making a four-year plan with a counselor or LCCM Academic Coordinator
8. Turn in one exam, book, lab notes, lab coat, or study guide

*written documentation can be a statement of academic event with a signature of approval

Section IVb: Rights

Active members of LCCM shall have the following rights and privileges:

- a. The right to hold office upon meeting internship qualifications.
- b. The right to have access and priority to the exam files, professional school catalogs, and exam prep books.
- c. The right to have discounts and priority to selected events, when available.
- d. The right to suggest amendments to the constitution. **
- e. The right to attend board meetings, upon the discretion of the board.

*Upon completion of two active quarters during their senior year, graduating seniors will be entitled to senior recognition.

Participatory members of LCCM shall have the following rights and privileges:

- a. The right to have access to the exam files, professional school catalogs, and exam prep books. The right to have discounts and priority to selected events, when available.
- b. The right to attend board meetings, upon the discretion of the board.
- c. General members of LCCM shall have the following right and privilege:
 - i. The right to attend board meetings, upon the discretion of the board.

Section IVc. Membership Status Priority

- a. Active and Participatory Membership rights and privileges will be given to most recent active members.

Section IVd: The Right to Suggest Amendments **

- a. Any active member of the general body who wishes to suggest an amendment must email the administrative branch to schedule a time to present in front of the Board of Directors.

- b. All amendments suggested by an active general member must be put to a two-thirds majority vote for approval.

ARTICLE V: BOARD MEMBERS

Section Va: Composition and Duties

Composition and duties include, but are not limited to: Manner of Election, Appointment and Term of Office. All coordinators shall promote the purpose of this organization by receiving and acting upon recommendations brought forth by board members.

*Note: LSHP, BLAIDS, DoT Org, ALMA, and LCCM are all separate Registered Campus Organizations.

Composition and Duties of Individual Board Members (*in alphabetical order*):

a. Academic Coordinator (1): Responsible for encouraging academic success and improvement by organizing scholastic workshops and study halls. Also, responsible for collecting and providing useful educational resources including book exchanges, curriculum recommendations, scheduling academic meetings, updating existing exam files, and scholarship/award opportunities.

b. Administrative Coordinator (1): Responsible for checking and responding to emails received from membership and medical entities regularly. The Administrative Coordinator will welcome, update, and inform the general members in LCCM. The Administrative Coordinator will be responsible for updating and distributing the constitution quarterly to all members. The Administrative Coordinator will be responsible for taking and reporting weekly attendance, maintaining records of weekly board meeting minutes, distributing board meeting minutes within a 48-hour span, maintaining membership records. In addition, selection of the LCCM member of the month and of the year will be directed by the Administrative Coordinator and External Coordinator. In addition, the Administrative Coordinator will be responsible for confirming that all candidates running for board are eligible.

c. ALMA Science Academy Directors (5): “Directors will promote STEM education both in the Santa Ana and Los Angeles schools. They will serve as the primary contact for James Madison Elementary School and Madison Park Neighborhood Association while facilitating communication between UCI MAES and UCLA LCCM Chapters. Also, they will be responsible for leading lecture training to ensure volunteers are well-equipped to participate in lectures/volunteer at the school site.

d. Black/Latino AIDS Project (BLAIDS) Directors (4-6): In collaboration with any Black student organization, are responsible for providing resources and promoting sexual health education and awareness regarding HIV/AIDS, STIs, and teen pregnancy in high-risk communities and college campuses. Also, directors will encourage Chicana/Latina and African-American community students to pursue a higher education, and will be accountable for writing any necessary funding proposals, attending funding proposal workshops and Community Programs Office (CPO) events.

e. Donation of Tissues and Organs (DoT Org) Directors (5-6): Responsible for promoting organ/tissue and bone marrow donor awareness on campus and in the surrounding underserved communities by organizing sites and issuing information to dispel myths on the subject. Also, directors will encourage students to pursue a higher education, and will be accountable for writing any necessary funding proposals, attending funding proposal workshops and Community Programs Office (CPO) events.

f. External Coordinator (1): Responsible for contacting speakers, obtaining the necessary AV equipment, and facilitating the general meetings. In addition, the External Coordinator will be responsible for the organization of social events and encouragement of regular attendance at general meetings. The External Coordinator is also responsible for facilitating the selection of member of the month alongside the Administrative Coordinator. In addition, the External Coordinator in collaboration with Outreach will be responsible for organizing, updating, and maintaining the structure of the “LCCM Familias.” They will also work collaboratively with the Internal

Coordinator. In addition, the External Coordinator will act as a contact for on and off campus organizations. Also, the External Coordinator will be responsible for Raza Coalition representation, and for promoting collaboration with other organizations. The External Coordinator will be responsible along with the LMSA Coordinator for maintaining and updating the alumni database.

g. Financial Coordinators (2): Responsible for working on budget proposals, organizing fundraising events, and handling all the financial transactions for each of the events planned throughout the year. The Financial Coordinators will be accountable for planning a minimum of 3 financial events per quarter. Similarly, Financial Coordinators will guide and assist projects in case of financial crisis. They will also present weekly budget proposals and account activity. The Financial Coordinators will be responsible for issuing, collecting, and enforcing fines, designing and ordering shirts, and processing all LCCM-related transactions.

h. Internal Coordinator (1): The Internal Coordinator is responsible for facilitating weekly board meetings, assisting in weekly general meetings, and checking on the availability of a meeting room for the entire year and during the spring quarter room lottery for the following year. Also, the Internal Coordinator will act as the secondary contact individual for on and off campus organizations. When held, the Internal Coordinator will coordinate LCCM conference activities, annual retreat, and organize the internship application process. The Internal Coordinator will be responsible for enforcing mandatory board member requirements and taking disciplinary actions when necessary. In addition, the Internal Coordinator will monitor weekly and quarterly board member progress. They will also work collaboratively with the External Coordinator. Furthermore, the Internal Coordinator will be responsible for coordinating quarterly meetings between LCCM Board and faculty advisor and maintaining communication between the two. The Internal Coordinator will be responsible for overseeing the transitioning process of the incoming board.

i. Latino Medical Student Association (LMSA) Liaison (1-2): Responsible for informing LCCM about LMSA activities and vice-versa. The position is responsible for coordinating the attendance of and applying to necessary funding applications (with the help of the Financial and Internal Coordinators) for: LMSA related events, conferences (eg. SUMMA Conference), and all other pre-health related activities. When available, the LMSA liaison is also responsible for attending all of the LMSA general meetings per quarter and organizing a LCCM and LMSA activity once per quarter. The LMSA Liaison will also be responsible for the publication of the quarterly LCCM newsletter in collaboration with the Publicity Coordinators and distributing it by week 9. This position is also responsible for establishing a pre-health mentorship network, and updating/maintaining the LCCM alumni database.

j. Latino Student Health Project (LSHP) Directors (6): Responsible for promoting preventative health education and increasing access to health services in medically underserved communities by organizing health fairs and health education workshops in Los Angeles County and Tecate, Mexico. Directors will be accountable for writing funding proposals, attending funding workshops, and all scheduled Community Programs Office (CPO) events. In addition, directors are responsible for organizing fundraisers for Tecate and other expenses. LSHP will also collaborate with student and professional organizations to fulfill its mission. Finally, LSHP will orchestrate a collection of clothing and vitamin donations before every health fair to provide for health fair recipients.

k. Outreach Coordinators (2): Responsible for publicizing LCCM related events and tabling for the recruitment of prospective members. The position is also responsible for the publication of pamphlets, flyers, and posters during the summer following election and throughout the school year. Outreach Coordinators will be responsible for the management of social media for LCCM related events, taking photographs throughout the year that will be displayed at the end of the year banquet and in the scrapbook. The scrapbook must be completed by week 9 of Spring Quarter. In addition, the publicity coordinators will keep records of activities for the year, and will coordinate the end of the year banquet. Also, Outreach Coordinators are responsible for updating and maintaining the entire LCCM website on a weekly basis. The Outreach Coordinators will also be responsible for the publication of the quarterly LCCM newsletter in collaboration with the LMSA Liaison by week 9, and designing shirts with the Financial Coordinators. Finally, the Outreach Coordinators are responsible for updating social media with upcoming events and updating calendar on LCCM weebly website.

- a. Notification – Meet with Internal Coordinator by the end of Winter quarter
- b. Presentation/deliberation will occur 1st week of Spring quarter.
- c. Give a presentation (why, new role, Pros/Cons)
- d. Deliberation requirements: Official separate meeting to place final vote, closed 2/3 majority vote from all LCCM Board Members (no abstentions), Q/A session, interviewee(s) must step out during deliberations.
- e. Checkpoints: Each project/position needs to create guidelines in collaboration with the External/Internal Coordinators who will also monitor progress at the end of each quarter.
- f. Early termination: Position will be provisional for a year, after the year the board will vote to terminate, extend provision or make the position permanent by the first week of Spring quarter.
- g. A position can only be provisional for a maximum of 2 years.
- h. Dismissal of individual board members does not mean termination of position.

Section Vc: Election and Term of Office

- i. Both Internal and Internship supervisors will assign candidates to internship positions. Outgoing board members will conduct interviews for all internships during the Spring quarter. Failure to attend an interview results in automatic disqualification of the internship process and consideration from all LCCM Board positions. The entire Outgoing Board will meet to deliberate LCCM Board elections for the following year. Board Members shall be elected through a 2/3 majority vote by the LCCM Board Members present at the time of voting. It should be noted that The Board reserves the right to leave positions unfilled if it is decided that no intern is qualified to fill the position. If a position remains vacant, no current board member can fill a vacant position permanently. Furthermore, the board reserves the right to recommend and elect an Intern running for one position to another. This will not be done without the permission of both the intern and internship supervisor(s). A conversation with the Intern will be held to ensure proper onboarding onto their new position.
- ii. If a board member plans to return to the same position, they will notify the board by Winter quarter Week 9, whereby the board will deliberate on whether said board member is granted automatic re-election for the following term. Board members seeking automatic re-election will deliver a 2-3 minute speech and prepare for a short Question and Answer session that will constitute the election process. The entire board will vote anonymously, and a 2/3 majority vote will constitute re-election. If a board member is not granted automatic re-election, it will be recommended that the board member intern for the position of interest. In the event that two or more board members are interested in running for the same position, said board members must abstain from voting, and cannot be present during the speech, Question and Answer session, or during the automatic re-election deliberations. If said board members complete an internship process they cannot be present for the interviews of opposing candidates nor participate in the deliberations for the position they are pursuing.
- iii. Elections for the Internal Coordinator and External Coordinator will occur after Spring Quarter Week 5, whereby the Board will elect an Internal Coordinator and External Coordinator for the following year. In order to run for the Internal or External position the candidate should have previously held a board position. Internal and External Coordinator Interns will deliver a 2-3 minute speech and prepare for a 15-minute Question and Answer session that will constitute the election process. The entire Board will vote anonymously and a 2/3 majority vote will constitute election. Abstention of greater than 50% requires that the position be left vacant. In the event that the Internal and/or External position(s) is/are left unfilled, a new internship process will occur soon after and a special election will occur before retreat. Internal and External Coordinator Interns cannot be present or

vote during Internal/External Coordinator deliberations.

*If a general member expresses interest in interning for the External Coordinator position, he/she must deliver a 2-3 minute speech to board and prepare for a Question and Answer session. The board will vote to allow the general member to intern for the position and a 2/3 majority vote of board present at the time of voting will grant them permission to participate in the internship and eligibility for election.

- iv. In the event that any position is not filled by the end of Spring Quarter, an internship will be structured by the Internal Coordinator (incoming and outgoing) and outgoing board member(s) of said position/project, and will be held to the discretion of incoming Internal Coordinator or incoming project directors (if applicable)*. Preference for internship positions will be given to applicants that are active members. Upon completion of the internship(s), incoming Board will hold interviews and follow the standard election procedure in compliance with Article IV, Section IVc, point i. If a summer internship is held, interviews must be held before the Summer Board Retreat.

*Incoming Internal Coordinator will be responsible for holding internships of vacant Executive Board positions. Project directors will be responsible for holding internships for vacant positions within their respective project.

LCCM Election Timeline						
Spring Week 1	Spring Week 2	Spring Week 5	Friday Week 7	Saturday Week 7	Sunday Week 8	TBA
All internships officially begin.	Board deliberates on automatic reelections.	Board will elect Internal & External Coordinators for the following year.	Board conducts Intern Interviews. Interns are expected to sign up for an interview time slot. *Mandatory for all board members	Board conducts Intern Interviews. Interns are expected to sign up for an interview time slot. *Mandatory for all board members	Board will deliberate on all positions and elect incoming board members. *Mandatory for all board members	All Incoming and Outgoing Board Members are required to attend LCCM's annual banquet which will mark the beginning of incoming board's term of office.

***Note: The internship process for any position is not limited to this timeline.

Section Vd: Mandatory Requirements

- i. To uphold the integrity of LCCM by maintaining their faculties, sobriety, and professionalism at all LCCM sponsored events.
- ii. Incoming board members are subject to dismissal from board if they violate the Constitution.
- iii. All LCCM Board Members are required to submit three exams, study guides or any other items that are approved by the Academic Coordinator per quarter on or before Tuesday of Week 8 by 11:59 pm in any course.
 - a. Board members are required to host 8 hours of study hall per quarter.
- iv. All board members (incoming and outgoing) will be required to attend the Summer Board Retreat once the date is set and approved

by a majority vote of the incoming and outgoing board members. A \$25 deposit will be imposed on the Outgoing Board to keep them accountable and will be refunded if they attend. There will be no fines imposed on the Incoming Board for being unable to attend. However, if an Incoming Board member fails to notify Internal of their absence, they will be subject to termination by Internal unless communicated within two weeks after the Internal announces the date of the retreat. Emergencies do not need a 2 week notice. Outgoing board must pay the full amount for retreat by Week 5 of Spring Quarter. Outgoing and incoming board have until the Friday of Week 10 by 11:59 pm to request a refund. There will be no refunds past this deadline.

- v. The attendance of board meetings and general meetings are mandatory for all board members. Absences must be brought to the attention of the Internal Coordinator, External Coordinator, and Administrative Coordinator by the Saturday prior to general meeting at 11:59pm via email. If a board member is unable to attend any meeting, they will have to present themselves in front of the board with their case. A decision on how to make-up for missing meetings will be implemented after discussion.
- vi. General meetings and board meetings will count as one complete meeting for board members. Everyone needs to arrive to the general meetings no later than 20 minutes or it will count as an absence. General meetings should be allowed to only run for an extent of time such as a max time of 65 minutes. Everyone must be present for the majority of the board meeting. Board members have the right to miss 2 meetings for academic purposes and 1 excused absence for medical or family emergencies per quarter. Exams and official review sessions* during general meeting time will not count as absences. The Internal and Administrative Coordinators have the right to ask for proof at all times. If such a board member is found to be lying, a fine of \$5(*) will be implemented.
 - *Official review sessions are defined as review sessions held by professors, TA/LA/UAs, and PLF Review Sessions.
- vii. Board members are required to participate at all tabling, flyering, and LCCM-sponsored activities.
- viii. Board members are financially accountable for all ticketed fundraising events, unless otherwise stated by the Financial Coordinators.
- ix. Uniform attire will be required by every board member for general meetings.
- x. Every position must maintain and update a transitional binder to be reviewed Winter and Spring quarter with the Internal Coordinator.
- xi. Board members are required to meet with their successor to transition them into their position before the incoming directors assume their responsibilities.
 - *All incoming board should be transitioned into their position by July 1st.
- xii. All board members must be active every quarter.
 - a. Project Directors may fulfill one of their community service credits by attending one of their respective project's events.
 - b. Failure to reach active membership status can result in dismissal. The inactive Board Member must present their case in front of the rest of Board and have alternatives to potentially complete their active membership status. The consequence is determined by $\frac{2}{3}$ majority.
- xiii. All board members must be trained by all projects by Week 4 of Fall Quarter.
- xiv. Failure to fulfill any LCCM Requirement will result in a \$5 fine(*).
- xv. All board members must be registered undergraduate students at UCLA for their time serving as a LCCM board member.
- xvi. Past board members must complete one active quarter or two participatory quarters during their final year in order to receive a senior gift and a sarape.

- xvii. Board reserves the right to revoke the privilege of receiving a senior gift and serape if a current board member does not fulfill their respective responsibilities in compliance with Article IV, Section IVg, point i.
- xviii. All board members are required to attend one general member social and one board social every quarter. Failure to attend a board social will result in a \$10 fine(*).
 - Note: General member socials are hosted by the External Coordinator
 - **Study-a-thon does NOT count as a social credit for board members.
 - ***Board members must notify both the External Coordinator and Administrative Coordinator at least 24 hours in advance if he/she will not attend the social.
- xix. All board members must conduct a one-on-one for general members at least once per quarter during their office hours.
- xx. All board members must pay \$15.00 dues once per quarter. The money collected from dues will financially support conferences, fundraisers, and miscellaneous items. Payment is due to the Financial Coordinators by Friday of Week 2 of each quarter, unless there are extenuating circumstances.
- xxi. The Internal Coordinator is required to limit board meetings to two hours. After the two hours have passed, new and old business will be tabled until the next board meeting.
- xxii. Any board member that is not present within the allotted five minutes after board meeting should begin will be fined(*)

xxiii. Any fine or payment is subject to a payment plan with communication. Specifically for fine, the board members subjected to a fine have 24 hours after the Administrative Coordinator sends out the Board Minutes to communicate whether they will pay the fine or do an alternative. If the Board Member subjected to the fine does not pay by the time negotiated between the Board Member and Financial, they will receive a strike. Financial will email the Board Member. However, if they do not communicate after 24 hrs, they are subject to another strike. At this time, Financial will email all of the Executive Board and the person involved to discuss the consequences. If the Executive Board agrees that the person with the fine must conduct study hall hours for completing the fine, the Board member subjected to the fine has 7 days.

- a. \$5 fine- Must pay \$5 or do 2 hours of Outside Study Hall
- b. \$10 fine- Must pay \$10 or do 4 hours of Outside Study hall or 1 site (outside the Board Member's own project)

*Financial Coordinator is responsible for fines. Other directors must communicate with the financial coordinator before fining. The directors must physically write that they will fine through emails or messages to keep record. The person being fined must have an action plan within a week to discuss in front of the board.

Section Ve: Regular Coordinator Meetings

- i. Board meetings will occur weekly throughout the academic year and during the summer, when necessary.

Section Vf: Terms of Resignation

- i. Any elected board member may resign his/her position by submitting a letter of intent of resignation to the Internal Coordinator with at least 2 weeks notice prior to vacating their position. The letter should include notification of the position being vacated with some personal justification. Appropriate recognition will be given to the individual that resigns. The Internal Coordinator will notify the board of the respective board member's resignation with a non-specific justification.

Section Vg: Terms of Dismissal

- i. If a board member fails to fulfill their duties, board members will be placed under the three-strike system described below.

The potential violation will be brought up in a private meeting, and discussed between the Internal Coordinator and the board member who is receiving the strike. It will be voted on a 2/3 majority by the entire board whether the board member receives a strike. If it is decided that the board member should receive a strike, they will be notified by the Internal Coordinator.

First Strike: A warning. The board will be notified of the strike via an email from the Internal Coordinator.

Second Strike: A second warning. A meeting should be arranged amongst all board members including the board member receiving the strike. The board will be notified of the strike via an email from the Internal Coordinator. In the event that this second strike is accrued to a board member during their term in office, it will be under the discretion of the Board to determine their eligibility requirements for senior recognition. They will be notified by the end of their term.

Third Strike: An additional meeting with all board members will be called. During the meeting, discussion will be held about how to improve behavior/performance, as well as evaluating the board member's actions through their term, and the final decision if a board member will be dismissed shall be based on a 2/3 majority vote by the entire board.

***Abstentions will not be an option during these votes.

***In the event that the Internal Coordinator is not fulfilling his/her responsibilities, the External Coordinator will take the place of the Internal Coordinator in this process.

****In the event that a board member is impeached from office, they will NOT be prohibited from attending LCCM activities.

*****Under extreme circumstances where a board member explicitly fails to fulfill their duties, the three-strike rule can be overruled and a board member can be dismissed based on a 2/3 majority vote of all board members present at the time of voting.

Section Vh: Terms of Replacements

- i. In the event of resignation or dismissal from a project (DoT Org, BLAIDS, LSHP) position, remaining project directors shall be given the option to nominate a candidate to complete the internship process, and all board members shall vote to approve. In the event that a position cannot be replaced, the duties shall be distributed amongst their respective project directors.
- ii. In the event of resignation or dismissal from any other board position, all board members may nominate and review a qualified member to complete the internship process and vote to appoint a replacement. In the event that a position cannot be replaced, the duties shall be distributed amongst the board.
- iii. In the event that the Internal Coordinator fails to fulfill their responsibilities, this will fall under the jurisdiction of the External Coordinator and Administrative Coordinator.

ARTICLE VI: APPOINTED POSITIONS

Section VIa: Composition and Duties, Manner of Election, Appointment and Term of Office Composition and Duties of Individual Appointees:

NA Chapter Representatives (2): The CCM National Association (CCM NA) Representative from the LCCM at UCLA Chapter is responsible for being present at all CCM NA meetings. The CCM NA Representative is responsible for representing the LCCM chapter at UCLA and voting on any proposals made by CCM NA. The chapter representatives must be board members.

Section VIb: Mandatory Requirements

- a. All appointees will be required to attend officer meetings. Absences must be brought to the

attention of the Internal and Administrative Coordinators before the meeting.

Section VIc: Terms of Resignation for the NA Chapter Representative

- a. Any appointee may resign their position by submitting a letter of intent of resignation to the Internal Coordinator with at least 2 weeks notice prior to vacating position. The letter should include notification of the position being vacated with some personal justification. The Internal Coordinator will notify the board of the respective board member's resignation with a non-specific justification.

Article VII: STANDING COMMITTEES

The following standing committees have been designed to support LCCM in the planning of the LCCM Annual Pre- Health Conference and the end of the year banquet. The committees should be appointed by the end of the preceding quarter.

Section VIIa: Banquet

The end of the year banquet is held at the end of Spring quarter. This event is held for the purpose of recognizing active members, graduating seniors and also to announce the new Board Members for the following year.

Composition and Duties of Banquet Committees (*in alphabetical order*):

a.Decorations: Responsible for planning the decorations such as centerpieces, balloons, color scheme, etc. and setting them up on the day of banquet. At the beginning of spring quarter, the committee is responsible for providing options to board on the color scheme before deciding on the rest of the decorations.

b.Entertainment: Responsible for getting the entertainment for banquet such as a DJ, mariachi, etc. This includes ensuring there is AV equipment available and setting it up the day of banquet.

c.Financial: Responsible for all banquet related transactions as well as setting a budget for each committee. The committee will be responsible for applying for UCLA funding applications and for setting up fundraisers to raise funds for banquet.

d.Invitations/Program: Responsible for creating the agenda which will outline the schedule for banquet. The committee must also create the programs, which will be given to everyone that attends banquet. The committee will present the board with invitation options, these invitations will be distributed to the attendees at least 2 weeks prior to banquet.

e.Outreach: Responsible for overseeing banquet and assigning the board into committees. Will also be responsible for distributing senior forms by week 3 of spring quarter. Both Outreach coordinators will be in charge of leading the banquet committee meetings. They will also secure a venue and have weekly check-ins with each standing committee during board meetings once banquet planning has begun.

f.Senior Gift: Responsible for designing and purchasing the sashes and senior gifts given to the active LCCM graduating seniors. No committee member should be a graduating senior. The Administrative Coordinator must send the committee a list of all graduating seniors by Week 2 of Spring quarter.

g.Slideshow: Responsible for creating the slideshow presented at the end of the year banquet. The committee will compile photos and video clips of LCCM and project events for that year and also create senior tributes.

Section VIIb:Conference:

The LCCM board shall be committed to plan the annual conference, which will take place in winter quarter.

The LCCM board shall be divided into four committees as assigned by the Internal Coordinator at the beginning of fall quarter. This committee shall be aligned with the strategic plan of the organization and work to further the mission of LCCM. The purpose of this conference is to motivate students and help them succeed in their future endeavors towards a career in healthcare. This conference will provide networking opportunities, motivational speakers and various workshops that shall expose the different careers in the healthcare field. Conference shall target high school, undergraduates, and community college students, and shall always be in accordance with Article I and II of this constitution. Beginning Winter quarter, the committee heads are responsible for providing regular updates, and failing to do so will result in a fine and a strike.

Composition and Duties of Conference Committees (*in alphabetical order*):

a. Financial Committee: Responsible for applying to funding applications, searching for donations, and overseeing the financial purchases and transactions for conference. The LCCM Financial Coordinators shall be the heads of the committee and will work together with their assigned committee members.

b. High School Committee: Responsible for creating workshops for high school students along with contacting speakers. This committee shall be responsible for bringing vendors to the resource fair and should provide resources in order to benefit the high school attendees. The head of the committee shall be the External and Administrative Coordinators, and they will work together with their assigned committee members.

c. Internal Coordinator :Responsible for planning and overseeing all aspects of the conference. They are responsible for assigning the board into committees at the beginning of Fall Quarter.

d. Publicity Committee: Responsible for outreaching to high schools, community colleges and universities to attend the conference. The publicity committee will create and manage the conference website(s). They will also be responsible for keeping track of registered attendees throughout the planning of the conference and the day of the event. In addition, the publicity committee will design a conference logo and booklet. The Outreach Coordinators would be accountable for overseeing the progress of this committee and will work together with their assigned committee members.

e. Undergraduate Committee: Responsible for creating workshops for undergraduate students and contacting speakers and organizing the logistics of the workshops. This committee is responsible for contacting vendors for the resource fair. The Academic Coordinator will work alongside the LMSA Coordinator to oversee the planning of this committee.

At the end of Fall Quarter, all committees should have their goals and tasks ready to finalize for Winter Quarter. Each committee will also present a timeline of their plan.

ARTICLE VIII: AMENDMENTS

This constitution may be amended per suggestion of board or active members.

In order for board or active members to put forward a constitutional amendment, they will need to submit an intake form. The form submission will be discussed at the following board meeting, and shall be passed by a 2/3 majority vote of the board members.

The following amendments were suggested on August 17, 1998 by the incoming Financial Coordinator and approved on the same day by the rest of the officers in a unanimous vote.

1. The name “Chicanos (as)/ Latinas (as) for Community Medicine” was changed to “Chicanos/Latinos for Community Medicine” in order to avoid a repetitious gender specification. A disclaimer announcing that “Chicanos/Latinos” included both men and women was added to article I.
2. Article II, part c, changed from: “To facilitate educational programs for the recruitment of Chicano (a)/ Latina (o) premedical students in areas such as retention academic success, career opportunities and politics of medicine” to what it reads currently so as to clarify grammatical confusion.
3. The position of Webmaster/Historian was included in the constitution. This position was created during the summer of 1998 to meet all the new demands of CCM as a growing group and to ease the load of work on other officers.
4. Meetings will be held once a week.
5. BLAIDS and LSHP definitions changed to include an extra officer. BLAIDS will have three while LSHP will have four.
6. The explanation of the officer duties was restated for clearer understanding of duties.
 - Project ESTUDIAR was included in the constitution under the supervision of the internal coordinator.
 - Publicity Coordinators were to include the Freshman and Transfer Summer Programs as a target for publicity.

The following amendments were suggested on September 9, 1999 by the incoming Administrative and Internal Coordinators and approved on the same day by the rest of the officers in a majority vote.

1. All officers are required to submit a copy of their midterms to the exam files. This will help keep the exam files growing and updated to new classes added or changed to the pre-med curriculum.
2. All officers will be required to attend the Summer Officer Retreat once the date is set and approved by a 2/3 majority vote of both incoming and outgoing officers. Failure to attend will result in financial accountability.
3. These changes to the active member status were made due to the low number of fully active members in an attempt to make it easier to fulfill said requirements.
 - The requirement to attend two fundraisers has been changed to allow the substitution of one attendance with the submission of four exams.
 - The requirement to participate in two community service activities (one BLAIDS and one LSHP) has been changed to (BLAIDS and/or LSHP).

The following amendments were suggested on April 18, 2000 by the current Administrative and Internal Coordinators and approved on the same day by the rest of the officers in a majority vote.

1. All officers are required to attend every officer meeting. This will improve the effectiveness and efficiency of the board as a whole by making it a more cohesive unit as well as holding each officer accountable to the organization.
2. The CMSA Liaison was better defined in order to give direction to the position and to strengthen the bond between CCM and CMSA by having a consistent, well-defined relationship.
3. The positions of Publicity and Historian have been combined to increase the efficiency of the two positions. The inefficiency arises due to the difference in time of year that each position is busy. Publicity’s duties are primarily at the beginning of the year whereas Historian’s duties are mainly at the end of the year.

The following amendments were suggested on February 6, 2001 by the current Internal Coordinator and approved on the same day by the rest of the officers in a majority vote.

1. Active IV b: Mandatory Requirements will now read:

“All officers are required to submit a copy of the midterms to the exam files. This will help keep exam files growing and update to new classes added or changed to the pre-med curriculum. All officers will be required to attend the Summer Officer Retreat once the date is set and approved by a 2/3-majority vote of both the incoming and outgoing officers. Failure to attend will result in financial accountability. The attendance of officer meetings and general meetings is mandatory for all officers. Unexcused absences must be informed to the Administrative and Internal Coordinator well in advance.

The following amendments were suggested on May 5, 2001 by the current Internal Coordinator and approved on the same day by the rest of the officers in a majority vote.

1. Be Carded will now be an official part of the board. Its officers will have full voting privileges and will now follow all officers’ requirements as mandated by this constitution. The officers’ responsibilities included promoting organ/tissue donor awareness, plan and organize sites, meet with the sponsor 2-3 times a quarter.

The following amendments were suggested on September 12, 2001 by the current Internal Coordinator and approved on the same day by the rest of the officers in a majority vote.

1. Membership status categories will now be expanded into Active and Participatory members as outlined Article III Section IIIa.

The following amendments were suggested and approved on September 14th and 15th, 2002 by the 2002-2003 CCM Board.

1. Membership requirements in Section IIIa for both active and participatory membership will now include two study halls.
2. The positions for Administrative, BLAIDS, Internal, and LSHP Coordinators in Section IVa were revised to represent the current positions more efficiently.
3. Appointment and Term of Office for Coordinators under Section IVa will now include nominee guidelines and detailed length of required term.
4. Mandatory requirements for Coordinators under Section IVb have been modified to include guidelines for absences and tabling requirements.
5. Article V will now correspond to Appointed Positions including CESLAC Liaison and Semana de la Raza Representatives.
6. Amendments have been moved to Article VI of the Constitution.

The following amendments were suggested and approved on September 5th and 6th, 2003 by the 2003-2004 CCM Board.

1. Under Article I, “medical condition (cancer related)” was modified to “medical condition (including cancer related)”, to avoid any unnecessary classification of individuals.
2. In parts (a) and (c) of Article II, “Chicano/Latino” was removed from the text, and “pre-medical” was changed to “pre-health”, in an effort to demonstrate CCM’s inclusiveness, and the diversity of interests in health careers among its members.
3. Under Section IIIa, for both Active and Participatory membership requirements, the content was edited to require “at least” 50% attendance of meetings, and parts (d) were revised to require attendance at three academic events. Also, part (e) was added to the Active membership requirements.
4. In Section IIIb, “The right to vote and hold office”, was modified for clarity. In addition, “The

- right to attend coordinator meetings and make decisions”, was revised to identify a difference between the privileges of board members and active members.
5. Under participatory privileges in Section IIIb, “The right to vote in elections and hold office if he/she has fulfilled the participatory membership requirements for at least two quarters” was removed from the document and instead stated as part (e) of Section IIIa, under active membership requirements.
 6. The position descriptions of Be Carded, BLAIDS, External, Internal, LMSA, LSHP, and Publicity Coordinators in Section IVa were revised to better represent the current duties of the positions.
 7. A new board member position was added to Section IVa. The “Academic Coordinator” position was created to implement CCM’s desire to encourage academic success among its members.
 8. Under Section IVb, the text was modified to state that the two required exams to be submitted by officers could be in any subject.

The following amendments were suggested on September 24, 2005 by the 2005-2006 CCM Board.

1. Under Article III, “two consecutive participatory quarters” was changed to “two participatory quarters within the same academic year.”
2. Under Section IVa, “elected by active and participatory CCM members” was changed to “elected by active CCM members.”
3. Under Section IVb, the term officer was replaced with CCM Board Member.
4. Under Section IVb, “2/3 majority” was changed to “majority.”
5. Under Section IVb, “subject to dismissal” was changed to “subject to dismissal from Board.”
6. Under Section IVb, “and all CCM sponsored activities” was added to the end of the sentence, “Officers are also required to participate in tabling.”
7. Under Section IVf, “officers” was changed to “coordinators.”

The following amendments were suggested on September 23, 2006 by the 2006-2007 CCM Board.

1. Under Article I, “Vietnam Veteran” was changed to “War Veteran”
2. Under Article II, part e, “medical care in the Chicano/Latino Communities” was changed to “medical care in the underserved communities.”
3. Under Active and Participatory Membership in Section IIIa, “Be Carded” was changed to “DoT Org (Donations of Tissues and Organs)” in observance of the change to a more appropriate name representing the need for organ, tissue, and bone marrow donation awareness.
4. Under Active Membership in Section IIIa, part (b), “Participate in at least two community service activities” was changed to “Participate in at least two community service activities from at least two different projects. (LSHP and/or DoT Org and/or BLAIDS)”
5. Under Active Membership in Section IIIa, part (e), “with in” was changed to “within.”
6. Under Active Membership in Section IIIa, parts (c) and (d), information in parentheses was omitted.
7. Under Participatory Membership in Section IIIa, parts (c) and (d), information in parentheses was omitted.
8. Under Active Member Rights in Section IIIb, “The right to attend coordinator meetings and contribute to discussions regarding board decisions” was omitted.
9. Under Article IV, “In addition, the Administrative Coordinator will also be in charge of printing and distributing ballots and confirming that all candidates running for board are eligible.” was added to the duties of the Administrative Coordinator.
10. Under Article IV, “Be Carded Directors” was changed to “DoT Org Directors (Donations of Tissues and Organs)”
11. Under Article IV, “bone marrow” was added to the list of possible donations handled by DoT Org.
12. Under Article IV, “Also coordinators will encourage minority community students to pursue a higher education” was omitted from the DoT Org Directors’ responsibilities.
13. Under Article IV, “STI’s” was changed to “STD’s”
14. Under Article IV, “teen pregnancy” was added to the list of issues that BLAIDS provides awareness

- about in high-risk communities in the Los Angeles area.
15. Under Article IV, “mediating” was changed to “facilitating” under the External Coordinator.
 16. Under Article IV, “accountable” was changed to “responsible” under the External Coordinator
 17. Under Article IV, “and encouragement of regular attendance at general meetings” was added to the list of the External Coordinators’ responsibilities.
 18. Under Article IV, “must keep updated” was changed to “will update” under the Graphic Arts Coordinator.
 19. Under Article IV, “When held, the Internal Coordinator will coordinate conference activities” was added to the list of responsibilities of the Internal Coordinator.
 20. Under Article IV, “Coordinators” was changed to “Directors” for LSHP.
 21. Under Article IV, “such as the LMSA Statewide Conference, health fairs, the mentorship program, and any new miscellaneous events” was omitted.
 22. Under Article IV, “all of the” and “is responsible for” were omitted from the LMSA duties description.
 23. Under Article IV, “Appointment” was changed to “Election.”
 24. Under Section IVb, “if they violate the constitution” was added to the phrase stating the grounds for dismissal from a directors appointed position.
 25. Under Section IVf, “Be Carded” was changed to “DoT Org” and “shall” was changed to “may.”

The following amendments were suggested on September 20, 2008 by the 2008-2009 CCM Board.

1. The title was modified to “Chicanos/Latinos For Community Medicine at UCLA.”
2. Under Article I, “race” was changed to “race/ethnicity” and “(including cancer related)” was deleted.
3. Under Article II, part e was revised to read “medical care and health education to underserved communities.”
4. Under Active Membership requirements of Article III, part b, “two community service activities” was modified to “one community service site” in order to avoid confusion and part e was changed to be on a different line.
5. Under Section IIIb of Article III, “The right to have a vote” was changed to “the right to suggest amendment to the constitution.
6. In Article IV, everything that said “Coordinators” were changed to “Board Members” and The duties of Black/Latino AIDS Project(BLAIDS) and DoT Org (Donations of Tissues and Organs were switched in order to be in alphabetical order.
7. Under Article IV, the number of directors is changed to 4 in order to accommodate the increase in responsibilities of DotOrg directors.
8. Under Article IV, everything that says “in charge of” or “requires” was changed to “responsible for” and “he/she” was changed to the position name.
9. In Article IV, the number of Financial Coordinators was changed to “2” and “director” was changed to “coordinator” in the Graphics Arts Coordinator.
10. Under Article IV, the description for the Internal Coordinator, was revised to include “ facilitating the process of filling the CCM National Association Representatives” and “internal coordinator will coordinate conference activities” was modified to read “ Internal Coordinator will coordinate CCM conference activities, yearly retreat, and will organize the internship application process”.
11. Within Article IV, “Semana de La Raza” from now on is going to be “Raza Coalition”.
12. Under Article IV, “when available” was added to the LMSA description.
13. Under Article IV, “Publicity Coordinators/Historians” was changed to only read “Publicity Coordinators” and “historians” was changed to “publicity coordinators”.
14. Under Article IV, “Election and Term of Office” was labeled as a separate section, “Section IVb: Election and Term of Office” and the following sections were changed accordingly.
15. Under Section IVb, of Article IV, “Elections of coordinators shall be by majority of the member’s vote” was deleted and “through majority vote” was added to the end of “board members shall be elected by active CCM members”.
16. Under Section IVb, of Article IV, “No nominations shall be considered after the deadline set forth by board members” was moved to read before “Board members shall be elected by active CCM members through majority vote”.
17. Under Section IVb, of Article IV, “The term of office” was modified to include “The term of office

- and full voting rights”.
18. Under Section IVb, of Article IV, the requirements of being an eligible member were modified to include, “and participate in a Spring quarter internship”.
 19. The sections, starting from Section IVc and ending with Section IVg, under Article IV were edited to be read in a list.
 20. Under Article IV, “All board members required to meet with an academic counselor at least once a year” and “Board members are financially accountable for all ticketed fundraising events” were added to Section IVc.
 21. Under Article IV, Section IVf: Terms of Dismissal was modified to include, “after 1 week the internal coordinator will send a written and verbal notification: if no response is received after 1 week”.
 22. Under Article IV, Section IVg: Terms of Replacement was also modified to include “In the event that a position can not be replaced the duties shall be split amongst the board”.
 23. Under Raza Coalition Representatives of Article V, “has be filled by a board member” was added at the very end.
 24. Under Article V, “NA Chapter Association (2)” was added as a new paragraph under Section Va.
 25. Under Article IV, LSHP was revised.

The following amendments were suggested on September 19, 2009 by the 2009-2010 CCM Board.

1. Section IIIa: Membership Requirements

Active membership per quarter in CCM requires the individual to:

- a. Attend at least 50% of the meetings.
- b. Participate in at least one community service site from at least two different projects (LSHP and/or BLAIDS and/or DoT Org).
- c. Attend two fundraisers.
- d. Attend three academic events.
- e. Pay membership dues (\$5 per quarter or \$10 for the entire academic year)

OR

Participatory membership per quarter in CCM requires the individual to:

- a. Attend at least 50% of the meetings.
- b. Participate in at least one community service site (LSHP and/or BLAIDS and/or DoT Org).
- c. Attend one fundraiser
- d. Attend three academic events.
- e. pay membership dues (\$5 per quarter or \$10 for the entire academic year)
- f. 2 participatory quarters within the academic year is considered Active Membership

2. Under Section IIIa: Membership Requirements: Membership dues were also added.

3. Under Section IVc: Mandatory Requirements: ii. “All Board members will be required to attend the Summer Board Retreat once the date is set and approved by a majority vote of both incoming and outgoing board members.” The B in Board members was capitalized.

The following amendment was suggested on April 27, 2010 at the CCM Board Meeting.

Under Section IVb: Election and Term of Office:

- i. Nominees shall follow guidelines established by board members.
- ii. Any eligible member who wishes to run for office must possess a 2.0 grade point average at time of election, and must maintain this grade level throughout his/her term of office.
- iii. Any eligible member who wishes to run for office must be nominated and have interned for the corresponding position, with the exception of returning board member wishing to run for the same position as he/she will be running the internship process.
- iv. Any eligible member who wishes to run for any CCM board positions, with the exception of Community Projects Office (CPO) projects (Latino Student Health Project (LSHP), Black Latino AIDS Project (BLAIDS), and Donations of Tissues and Organs (DoT Org)), require at

least one vote nomination, either from themselves or from any other participant of Chicanos/Latinos for Community Medicine.

v. Returning project directors and interns from one of the three projects therefore mentioned must be nominated, by a majority vote, from the corresponding project's co-directors based on the applicant's internship process and position qualifications.

vi. No nominations shall be considered after the deadline set forth by board members. Board members shall be elected by active CCM members through a majority vote.

vii. The term of office and full voting rights shall be a 15 month period starting at time of election and ending with mandatory board retreat established by board members.

The following amendments were suggested on September 18, 2010 by the 2010-2011 CCM Board.

1. Under Article III, Section IIIa, part d for both "active" and "participatory" membership, "(Minimum 2 study hall credits)" was added.
2. Under Article III, Section IIIa, "e. Pay membership dues (\$5 per quarter or \$10 for the entire academic year)" was completely deleted.
3. Under Article IV, Section IVa, "the membership of coordinators" was deleted and replaced by, "board members" at the end of the first paragraph.
4. Under Article IV, Section IVa, of the Academic coordinators duties "study list" was deleted as one the resources they would have to provide.
5. Under Article IV, Section IVa, of the Administrative coordinator duties "several times a week" was deleted and replaced by "regularly" to explain how often the Academic Coordinator should check e-mails.
6. Under Article IV, Section IVa, of the External Coordinators duties, "Will also work collaboratively with the internal coordinator" was added to the end of that section.
7. Under Article IV, Section IVa, of the Latino Medical Students Association duties, "Will also update and maintain CCM alumni database" was added at the end of that section.
8. Under Article IV, Section IVb, part v., "position qualifications" was deleted and "guidelines set forth by the project directors" replaced it at the end of that section.
9. Under Article IV, Section IVc, part ii., "and disciplinary action as determined by the Internal coordinator" was added at the end of that part.
10. Under Article IV, Section IVc, part vi., "year" was changed to "quarter" to referring to the frequency each board member needs to see a counselor.
11. Under Article V, Section Va, "Association" was changed to "Representatives" in the title for the NA chapter.

The following amendments were suggested on September 17, 2011 by the 2011-2012 CCM Board.

1. Under Article I, "association" was deleted and replaced by "organization." This change was carried out throughout the document wherever association was present.
2. Under Article II, "To promote the development of a communication network for pre-health students." Was changed to "To develop a communication network for pre-health students."
3. Under Article III, Section IIIa, "e. Pay membership dues (\$5 per quarter or \$10 for the entire academic year)" was completely deleted.
4. Under Article III, Section IIIa, OR was deleted.
5. Under Article III, Section IIIa, "f. Two participatory quarters within the academic year is considered Active Membership" under participatory membership was removed and reinstated with an asterisk following the active membership section.
6. Under Article III, Section IIIb, "amendment" was changed to "amendments."
7. Under Article III, Section IIIb, a new category for general members was added to grant the right to general board members to attend executive board meetings.
8. Under Article IV, Section IVa, "Composition and duties," was changed to "Composition and Duties which include, but are not limited to."

9. Under Article IV, Section IVa, “All Coordinators,” was changed to “All Board Members.” This change was made throughout the entire document where “All Coordinators” was found.
10. Under Article IV, Section IVa, “Individual Coordinators” was changed to “Individual Board Members.” This change was made throughout the entire document where “Individual Coordinators” was found.
11. Under Article IV, Section IVa, of the Academic Coordinator’s duties was changed to include “scheduling academic meetings.”
12. Under Article IV, Section IVa, of the Administrative Coordinator’s duties was changed from “Attendance, general announcements, maintain records of weekly board meeting minutes, maintaining membership records and selecting the CCM member of the year will be directed by the Administrative Coordinator as well.” to “The Administrative Coordinator will be responsible for taking and reporting weekly attendance, maintain records of weekly board meeting minutes, maintaining membership records and selecting the CCM member of the year will be directed by the Administrative Coordinator as well.”
13. Under Article IV, Section IVa, of the Black/Latino AIDS Project, “In collaboration with Black Pre-Health Organization,” was changed to “In collaboration with the Black Pre-Health Organization.”
14. Under Article IV, Section IVa, of the Black/Latino AIDS Project, “within Los Angeles County” was deleted.
15. Under Article IV, Section IVa, of the Black/Latino AIDS Project, STD’S was changed to STI’S.
16. Under Article IV, Section IVa, of Dot Org, “responsible” was changed to “accountable.” This change was made throughout the entire document when it related to the specific duties of a position.
17. Under Article IV, Section IVa, of the External Coordinator, “Responsible for contacting speakers and facilitating the general meetings,” was changed to “Responsible for contacting speakers, obtaining AV equipment, and facilitating the general meetings.”
18. Under Article IV, Section IVa, of the External Coordinator, “facilitating the selection of the member of the week.” was added as one of the required duties.
19. Under Article IV, Section IVa, of the External Coordinator, “In addition, the External Coordinator will act as a contact for on and off campus organizations.” was added as one of the required duties.
20. Under Article IV, Section IVa, of the Financial Coordinators, “The Financial Coordinators will be accountable for planning 3 financial events per quarter that will have a gross profit of at least \$1500. They will also present weekly budget proposals and account activity. The Financial Coordinators will be responsible for issuing and collecting fines, ordering shirts, and processing all CCM related transactions.” was added to their required duties.
21. Under Article IV, Section IVa, the Graphics Coordinator position was completely deleted and merged under the duties of the publicity coordinators.
22. Under Article IV, Section IVa, of the Internal Coordinator’s duties, “Is responsible for facilitating officer meetings every week...” was changed to “Is responsible for facilitating weekly board meetings.”
23. Under Article IV, Section IVa, of the Internal Coordinator’s duties, “CCM National Association Representatives” was deleted.
24. Under Article IV, Section IVa, of the Internal Coordinator’s duties, “The Internal Coordinator will be responsible for enforcing mandatory board member requirements and taking necessary disciplinary actions when necessary. In addition, the Internal Coordinator will be monitor weekly and quarterly (eg. Time logs and one on ones) board member progress.” was added.
25. Under Article IV, Section IVa, of the LMSA Liaison’s duties, “The position is responsible for coordinating the attendance to LMSA related events, conferences, and all other pre-health related

activities.” was added to replace “LMSA general meetings per quarter and organizing a CCM and LMSA activity once per quarter.

26. Under Article IV, Section IVa, of the LMSA Liaison’s duties, “The LMSA Liaison will also be responsible for the publication of the quarterly CCM newsletter. This position is also responsible for establishing a pre-health mentorship network. Will also update and maintain CCM alumni database.” was added to the duties of this position.
27. Under Article IV, Section IVa, of the LSHP’s duties, “promoting health education,” was changed to “promoting preventative health education.”
28. Under Article IV, Section IVa, of the LSHP’s duties, “LSHP will also collaborate with other organizations to fulfill its mission.” was added to the list of duties.
29. Under Article IV, Section IVa, of the Publicity Coordinator’s duties, “The position also includes taking photographs throughout the year that will be displayed at the end of the year banquet and in the scrapbook.” was changed to “The position is also responsible for the publication of pamphlets, flyers, posters, management of social media for CCM related events, taking photographs throughout the year that will be displayed at the end of the year banquet and in the scrapbook.”
30. Under Article IV, Section IVa, of the Publicity Coordinator’s duties, “Responsible for updating and maintaining the websites for CCM and the projects on a weekly basis.” Was added to the list of duties for this position.
31. Under Article IV, Section IVb, vii was changed to include as an indentation, the following statement “a. In the event that a position remains unfilled, a new internship process will begin during the summer, and then a special election will occur before retreat.
32. Under Article IV, Section IVc, was changed from “All CCM Board members are required to submit two exams per quarter to the exam files in any subject.” to “All CCM Board members are required to submit two exams, study guides or any other items that are approved by the academic coordinator per quarter in any subject.”
33. Under Article IV, Section IVc, “Incoming board members are subject to dismissal from board if they violate the Constitution.” was moved to be the first on the list under Section IVc.
34. Under Article IV, Section IVc, “Incoming board members may become subject to dismissal from board if they violate the Constitution.” was changed to “Incoming board members are subject to dismissal from board if they violate the Constitution.”
35. Under Article IV, Section IVc, “vii. Uniform attire will be required by every board member for general meetings.” was added.
36. Under Article IV, Section IVc, “ix. Every position must maintain and update a transitional binder.” was added.
37. Under Article IV, Section IVd, “Regular meetings of the coordinators shall be weekly throughout the school year and periodically during the summer.” to “Board meetings shall be held weekly throughout the school year and during the summer when necessary.”
38. Under Article IV, Section IVe, “Appropriate recognition will be given to the individual that resigns.” was added.
39. Under Article IV, Section IVf,
 - “i. If a board member is unable to fulfill his/her duties, it is encouraged that he/she approach the board and explain the situation and/or ask for assistance. If he/she fails to approach any board member and fails to complete his/her duties, after 1 week the internal coordinator will send a written and verbal notification. if no response is received after 1 week he/she may be dismissed from the position by a 2/3-majority vote of the board members. Even though a board member is impeached from office, he/she is NOT prohibited from attending any of the CCM activities.”

Was changed to the following:

- “i. If a board member fails to fulfill his/her duties, board members will notify the Internal Coordinator when any other board member fails to fulfill their duties, after 1 week the internal coordinator will

send a written and verbal notification: if no response is received after 1 week he/she will be subject to dismissal from the position by a 2/3-majority vote of the board members. Even though a board member is impeached from office, he/she is NOT prohibited from attending any of the CCM activities.”

40. Under Article IV, Section IVg, the discussion of dismissal of any other board position was made into a second article.
41. Under Article IV, Section IVg, the following third article was added, “In the event that the Internal coordinator fails to fulfill his/her this will fall under the jurisdiction of the external coordinator.”
42. Under Article IV, Section IVg, “split” was changed to “distributed.”
43. Under Article V, for Raza Coalition Representatives, the number of representatives was changed from “2” to “1 or 2”.
44. Under Article V, for Raza Coalition Representatives, “They are appointed for one academic year by the CCM Internal Coordinator and has to be filled by a board member.” was changed to “They are appointed for one academic year by the CCM Internal Coordinator and must be filled by board members.”
45. Under Article V, for CCM NA Chapter Representatives, “The CCM National Association (CCM NA) Representative from the CCM at UCLA Chapter is responsible for being present at all CCM National Association meetings.” was changed to “The CCM National Association (CCM NA) Representative from the CCM at UCLA Chapter is responsible for being present at all CCM NA meetings.”
46. Under Article V, for CCM NA Chapter Representatives, “The chapter representatives must be board members.” was added.

The following amendments were suggested on September 22, 2012 by the 2012-2013 CCM Board.

1. Under Article III, Section IIIa, for requirements for Active Membership, “Attend two fundraisers” was changed to “Obtain two financial credits”.
2. Under Article III, Section IIIa, for requirements for Participatory Membership. “Attend one fundraiser” was changed to “Obtain one financial credit”.
3. Under Article III, Section IIIb, for rights and privileges for Active members, “The right to vote for and hold office” was changed to “The right to hold office upon meeting internship qualifications”.
4. Under Article III, Section IIIb, for rights and privileges for Participatory members, “prep” was deleted from “The right to have access to the exam files, professional school catalogs, and exam prep books”.
5. Under Article III, Section IIIb, for rights and privileges for General members, “upon the discretion of the board” was added changing it to “The right to attend board meetings, upon the discretion of the board”.
6. Under Article IV, section IVa, of the Academic Coordinator’s duties, “and” was deleted.
7. Under Article IV, section IVa, of the Academic Coordinator’s duties, “and scholarship/award opportunities” was added as one of the educational resources they are responsible for collecting and providing.
8. Under Article IV, section IVa, of the Administrative Coordinator’s duties, printing and distributing ballots and” was deleted as one of the duties.
9. Under Article IV, section IVa, of the Black/Latino AIDS Project, “is” was replaced with “are”.
10. Under Article IV, section IVa, of the External Coordinator’s duties, “Also, the External Coordinator will be responsible for Raza Coalition representation, and for promoting collaboration with other organizations” was added to the duties of the External Coordinator.
11. Under Article IV, section IVa, for the duties of the Financial Coordinators, “The Financial Coordinators will be accountable for planning 3 financial events per quarter that will have a gross profit of at least

\$1500” was changed to “The Financial Coordinators will be accountable for planning a minimum of 3 financial events per quarter”.

12. Under Article IV, section IVa, for the duties of the Financial Coordinators, It was also added that the “The Financial Coordinators will be responsible for issuing, collecting, and enforcing fines, designing and ordering shirts, and processing all CCM related transactions”.
13. Under Article IV, section IVa, of the Internal Coordinator’s duties, “Is responsible for facilitating weekly board meetings, assisting in weekly general meetings, and checking on the availability of a meeting room for the entire year” was changed to “Is responsible for facilitating weekly board meetings, assisting in weekly general meetings, and checking on the availability of a meeting room for the entire year and during the spring quarter room lottery for the following year.
14. Under Article IV, section IVa, of the Internal Coordinator’s duties, “Also, the Internal Coordinator will be responsible for appointing up to two representatives for the Raza Coalition, and for promoting collaboration with other organizations” was deleted.
15. Under Article IV, section IVa, of the Internal Coordinator’s duties, “In addition” was replaced with “Also”.
16. Under Article IV, section IVa, of the Internal Coordinator’s duties, “The Internal Coordinator will be responsible for enforcing mandatory board member requirements and taking necessary disciplinary actions when necessary was changed to “The Internal Coordinator will be responsible for enforcing mandatory board member requirements and taking disciplinary actions when necessary”.
17. Under Article IV, section IVa, of the Internal Coordinator’s duties, In addition, the Internal Coordinator will be monitor weekly and quarterly (eg. Time logs and one on ones) board member progress” was changed to “In addition, the Internal Coordinator will monitor weekly and quarterly board member progress (eg. Time logs and one-on-ones).
18. Under Article IV, section IVa, of the Internal Coordinator’s duties, “Furthermore, the Internal Coordinator will be responsible for coordinating quarterly meetings between CCM Board and faculty advisor and maintaining communication between the two” was added.
19. Under Article IV, section IVa, of the LMSA Liaison’s duties, “Responsible for informing CCM about LMSA activities and vice-versa. The position is responsible for coordinating the attendance to LMSA related events, conferences, and all other pre-health related activities” was changed to “Responsible for informing CCM about LMSA activities and vice-versa. The position is responsible for coordinating the attendance to LMSA related events, conferences (eg. SUMMA Conference), and all other pre-health related activities”.
20. Under Article IV, section IVa, of the LMSA Liaison’s duties, “The LMSA Liaison will also be responsible for the publication of the quarterly CCM newsletter” was changed to “The LMSA Liaison will also be responsible for the publication of the quarterly CCM newsletter in collaboration with the Publicity Coordinators”.
21. Under Article IV, section IVa, of the LMSA Liaison’s duties, This position is also responsible for establishing a pre-health mentorship network, and update/and maintain the CCM alumni database” was changed to “This position is also responsible for establishing a pre-health mentorship network, and updating/maintaining the CCM alumni database”.
22. Under Article IV, section IVa, of the duties of the Publicity Coordinators, “The position is also responsible for the publication of pamphlets, flyers, posters, management of social media for CCM related events, taking photographs throughout the year that will be displayed at the end of the year banquet and in the scrapbook” was changed to “The position is also responsible for the publication of pamphlets, flyers, and posters during the summer following election and throughout the school year. Publicity Coordinators will be responsible for the management of social media for CCM related events, taking photographs throughout the year that will be displayed at the end of the year banquet and in the scrapbook”.
23. Under Article IV, section IVa, of the duties of the Publicity Coordinators, “Responsible for updating and maintaining the websites for CCM and the projects on a weekly basis” was changed to “Also, Publicity Coordinators are responsible for updating and maintaining the websites for CCM and the projects on a weekly basis”.
24. Under Article IV, section IVa, of the duties of the Publicity Coordinators, “The Publicity Coordinators will also be responsible for the publication of the quarterly CCM newsletter in collaboration with the LMSA Liaison, and designing shirts with the Financial Coordinators” was added to their duties.
25. Under Article IV, section IVb, of the Election and Term office section, Outgoing Board Members will conduct interviews for all internships towards the end of the internship progress during the Spring quarter for all internships” was changed to “Outgoing Board Members will conduct interviews for all internships during the Spring quarter”.

26. Under Article IV, section IVb, of the Election and Term office section, “The outgoing Board will meet to deliberate to elect the CCM Board members for the following year” was changed to “The outgoing Board will meet to deliberate CCM Board elections for the following year”.
27. Under Article IV, section IVb, of the Election and Term office section, “3/4” was changed to “2/3”. This change was made throughout the entire document where “3/4” was found.
28. Under Article IV, section IVb, of the Election and Term office section, “In the event that another Board Member is interested in running for the same position being considered for automatic reelection, said Board Member must abstain from voting during the automatic reelection deliberations” was changed to “In the event that two or more Board Members are interested in running for the same position, said Board Members must abstain from voting, and cannot be present during the speech, Question and Answer session, or during the automatic reelection deliberations”.
29. Under Article IV, section IVb, of the Election and Term office section, “If said Board Members complete an internship process they cannot be present for the interviews of opposing candidates nor participate in the deliberations for the position they are pursuing” was added.
30. Under Article IV, section IVb, of the Election and Term office section, “It is recommended that all interns attend the Board Meeting where Internal and External Coordinators are elected and participate in the Question and Answer session, as two of these candidates will be elected to represent CCM for the following year” was deleted.
31. Under Article IV, section IVb, of the Election and Term office section, “Board Meeting”, dates, and times were deleted throughout the CCM Election Timeline.
32. Under Article IV, section IVb, of the Election and Term office section, “Note: This Calendar does not, by any means, solely define the internship process of any position. For specifics about what your CCM Internship entails, please contact the current CCM Board Member of the position you are interning for” was changed to “Note: This Calendar does not, by any means, solely define the internship process of any position”.
33. Under Article IV, section IVc, of the Mandatory Requirements section, “All Board members will be required to attend the Summer Board Retreat once the date is set and approved by a majority vote of both incoming and outgoing board members. Failure to attend the Summer Board Retreat will result in financial accountability and disciplinary action as determined by the Internal coordinator” was changed to “All Board members will be required to attend the Summer Board Retreat once the date is set and approved by a majority vote of outgoing board members. Failure to attend the Summer Board Retreat will result in financial accountability and disciplinary action as determined by the Internal Coordinator”.
34. Under Article IV, section IVc, of the Mandatory Requirements section, “x. All board members must participate in at least one community service site from at least two different projects (LSHP and/or BLAIDS and/or DoT Org) quarterly” was added.
35. Under Article IV, section IVc, of the Mandatory Requirements section, “xi. All board members must be trained by all projects yearly” was added.
36. Under Article IV, section IVe, of the Terms of Resignation section, “Any elected board member may resign his/her position by submitting a letter of intent of resignation to the board with at least 2 weeks notice prior to vacating position. The letter should include notification of the position being vacated with some personal justification. Appropriate recognition will be given to the individual that resigns” was changed to “Any elected board member may resign his/her position by submitting a letter of intent of resignation to the Internal Coordinator with at least 2 weeks notice prior to vacating position. The letter should include notification of the position being vacated with some personal justification. Appropriate recognition will be given to the individual that resigns. The Internal Coordinator will notify board of the respective board member’s resignation with a non-specific justification”.
37. Under Article IV, section IVf, of the Terms of Dismissal,
 - i. If a board member fails to fulfill his/her duties, board members will notify the Internal Coordinator when any other board members fail to fulfill their duties, after 1 week the internal coordinator will send a written and verbal notification: if no response is received after 1 week he/she will be subject to dismissal from the position by a 2/3 majority vote of the board members. Even though a board member is impeached from office, he/she is NOT prohibited from attending any of the CCM activities.

was changed to the following:

- i. If a board member fails to fulfill his/her duties, board members will be placed under the three-strike system described below.

The potential violation will be brought up in a private meeting, and discussed between the Internal Coordinator and the board member who is receiving the strike. It will be voted on a 2/3 majority by the board whether the board member receives a strike. If it is decided that the board member should receive a strike, they will be notified by the Internal Coordinator in person.

First Strike: A warning. The board will be notified of the strike via an email from the Internal Coordinator.

Second Strike: A second warning. A meeting should be arranged amongst all board members including the board member receiving the strike. The board will be notified of the strike via an email from the Internal Coordinator.

Third Strike: An additional meeting with all board members will be called. During the meeting, discussion will be held about how to improve behavior/performance, as well as evaluating the board member's actions through his/her term, and the final decision if a board member will be dismissed shall be based on a 2/3 majority vote by the entire board.

***Abstentions will not be an option during these votes.

***In the event that the Internal Coordinator is not fulfilling his/her responsibilities the External Coordinator will take the place of the Internal Coordinator in this process.

In the event that a board member is impeached from office, he/she is NOT prohibited from attending any of the CCM activities.

38. Under Article IV, section IVf, in the Terms of Replacements section,
 - i. In the event of resignation or dismissal from a project (DoT Org, BLAIDS, LSHP) position, remaining project directors shall nominate a candidate and all board members shall vote to
was changed to the following:
 - i. In the event of resignation or dismissal from a project (DoT Org, BLAIDS, LSHP) position, remaining project directors shall nominate a candidate and all board members shall vote to approve. In the event that a position cannot be replaced the duties shall be distributed amongst the board.
39. Under Article IV, section IVf, in the Terms of Replacement section, "iii. In the event that the Internal coordinator fails to fulfill his/her this will fall under the jurisdiction of the external coordinator."
was changed to the following:
"iii. In the event that the Internal coordinator fails to fulfill his/her responsibilities this will fall under the jurisdiction of the external coordinator."
40. Under Article V, section IVa, in the Composition and Duties of Individual Appointees section, "CESLAC Liaison(1): This position will be appointed by the CCM faculty advisor. Liaison will be responsible for coordinating quarterly meetings between the CCM Board and faculty advisor and maintaining communication between the two. Liaison will provide CCM Board and members with networking, researching, and mentoring opportunities, as well as advising and supporting CCM Board with their activities" was deleted.
41. Under Article V, section IVa, in the Composition and Duties of Individual Appointees section, "Raza Coalition Representatives (1 or 2): Responsible for working cooperatively with other Latino Organizations to plan a week of events that increase cultural awareness on campus. They will attend all Raza Coalition meetings and will incorporate CCM activities into the Raza Coalition event calendar. They will also assist with the budget proposal process for Raza Coalition. In addition, they are also required to report back to the CCM Coordinators. They are appointed for one academic year by the CCM Internal Coordinator and must be filled by board members" was deleted.

The following amendments were suggested on September 21, 2013 by the 2013-2014 CCM Board.

1. Under Article III: Members, section IIIa: Membership Requirements, "e. Attend at least one social

event” was added to both Active and Participatory membership requirements. This was added to help increase membership participation in CCM social related events.

2. Under Article IV: Board Members, section IVa, “The administrative Coordinator will be responsible for updating and distributing the constitution quarterly” was added as one of the duties of the Administrative Coordinator.
3. Under Article IV: Board Members, section IVa, “distributing board meeting minutes within a 48 hour span”, was added to the duties of the Administrative Coordinator.
4. Under Article IV: Board Members, section IVa, of the Financial Coordinators duties, “1/3 of the profits from the Club Party will go to LSHP for their Tecate Health Clinic” was added.
5. Under Article IV: Board Members, section IVa, of the LMSA Liaison duties, “The LMSA Liaison will also be responsible for the publication of the quarterly CCM newsletter in collaboration with the Publicity Coordinators” was changed to “The LMSA Liaison will also be responsible for the publication of the quarterly CCM newsletter in collaboration with the Publicity Coordinators and distributing it by week 8.”
6. Under Article IV: Board Members, section IVa, of the LSHP Directors, The number of directors was changed from “5” to “6” in a provisional manner for the school year.
7. Under Article IV: Board Members, section IVa, of the LSHP Directors duties, “LSHP will also collaborate with other organizations to fulfill its mission” was changed to “LSHP will also collaborate with student and professional organizations to fulfill its mission”.
8. Under Article IV: Board Members, section IVa, of the LSHP Directors duties, “For the 2013-2014 year a provisionary position (outreach) was added to strengthen the relationship with SREC and the BRITE Center” was added.
9. Under Article IV: Board Members, section IVa, of the Publicity Coordinators duties, “Scrapbook updates should be presented quarterly and must be completed by week 9 of Spring Quarter” was added.
10. Under Article IV: Board Members, section IVc: Mandatory Requirements, “v. All CCM Board members are required to submit two exams, study guides or any other items that are approved by the academic coordinator per quarter in any subject was changed to: “v. All CCM Board members are required to submit two exams, study guides or any other items that are approved by the academic coordinator per quarter on Tuesday of Week 7 by 11:59pm in any subject.”
11. Under Article IV: Board Members, section IVc: Mandatory Requirements, “vii. The attendance of board meetings and general meetings are mandatory for all board members. Absences must be brought to the attention of Internal and Administrative Coordinators before the meeting” was changed to: “vii. The attendance of board meetings and general meetings are mandatory for all board members. Absences must be brought to the attention of Internal and Administrative Coordinators at least 24 hours before the meeting via email.”
12. Under Article IV: Board Members, section IVc: Mandatory Requirements, “viii . General meetings and board meetings will be counted as one meeting for board members. Everyone needs to arrive to general meetings no later than 20 minutes or it will count as an absence. Board members have the right to miss 1 meeting for academic purposes and 1 excused absence for medical or family emergencies. Midterms will not count as absences and review sessions need to be official (i.e. held by a professor) in order to count as absences. The Internal and Administrative Coordinators have the right to ask for proof at all times. If such board member is found to be lying, a fine of \$5 will be implemented” was added.
13. Under Article IV: Board Members, section IVc: Mandatory Requirements, viii. All board members required to meet with an academic counselor at least once a quarter was changed to: viii. All board members required to meet with an academic counselor/mentor and the Academic Coordinator at least once a quarter.
14. Under Article IV: Board Members, section IVc: Mandatory Requirements, “xiv. All board members must be trained by all projects yearly” was changed to “xiv. All board members must be trained by all projects by Week 4 of Fall Quarter.”
15. Under Article IV: Board Members, section IVc: Mandatory Requirements, “xv. Failure to fulfill any CCM Requirement will result in a \$5 fine” was added.
16. Under Article VI: Amendments, a guideline for adding a position to a project/position was added “Section VIa: Guidelines for adding positions

- i. Notification –Meet with Internal Coordinator by the end of Winter Quarter
- ii. Cut off deadline for presentation/deliberation- 1st week of Spring Quarter
- iii. Give a presentation (why, new role, Pro/Con)
- iv. Deliberation requirements: official separate meeting to place final vote, closed 2/3 majority (no abstentions), Q/A session, presenter(s) needs to step out to deliberate
- v. Checkpoints: Each project/position needs to create guidelines in collaboration with the External/Internal Coordinators who will also monitor progress at the end of each quarter
- vi. Early termination: Position will be provisional for a year, after the year the board will vote to terminate or make the position permanent by first week of Spring quarter.
- vii. A position can only be provisional for max 2 years
- viii. Dismissal of individual board members does not mean termination of the position

The following amendments were suggested and approved on September 27, 2014 by the 2014-2015 CCM Board.

1. Under Article II, part (b) “in California and Baja California” was deleted.
2. Under Article III, Section IIIa, for requirements for Active Membership, “Participate in at least one community service site at least two different projects (LSHP and/or BLAIDS and/or DoT Org)” was changed to “Participate in at least two community service sites from different projects (LSHP and/or BLAIDS and/or DoT Org).”
3. Under Article III, Members, Section IIIa: “*Two participatory quarters within the academic year is considered Active Membership” was changed to “* Two participatory quarters within the academic year will grant Active Membership recognition for the second participatory quarter.”
4. Under Section IIIa, for both Active and Participatory membership requirements, the content was edited to require “at least” to every requirement. This change was made to encourage members to obtain more than the necessary requirements.
5. Under Article III, Section IIIb, Rights, “*upon completion of two active quarters during their senior year, graduating seniors will be entitled to senior recognition” was added in between the rights for Active and Participatory members. This was added to grant the right for graduation seniors to receive a “Senior Gift.”
6. Under Article IV: Board Members, everything that said “CPO meetings” was changed to “Community Programs Office (CPO) events.”
7. Under Article IV: Board Members, section IVa, of the DoT Org Directors duties, “and” was deleted.
8. Under Article IV: Board Members, section IVa, of the Financial Coordinators duties, “1/3 of the profits from the Club Party will go to LSHP for their Tecate Health Clinic” was changed to “Under the discretion of Financial Coordinators, LSHP Directors will assist in the planning of the club party and their project will be allocated 1/3 of the profit for their Tecate Health Clinic.
9. Under Article IV: Board Members, section IVa, of the Financial Coordinators duties, “Similarly, Financial Coordinators will guide and assist projects in case of financial crisis” was added. The sentence was added to state that the projects have CCM as a support if they are in a financial crisis.
10. Under Article IV: Board Members, section Iva, of the Internal Coordinator duties, “(eg. Time logs and one on ones)” was deleted.
11. Under Article IV: Board Members, section IVa, of the Latino Student Health Project (LSHP) Directors’ duties, “to strengthen the relationship with SREC and the BRITE Center” was deleted and “This position continues under a second provisionary year and the description can be found in LSHPs constitution” was added.
12. Under Article IV: Board Members, section IVa, of the Publicity Coordinators duties, “Scrapbook updates should be presented quarterly and must be completed by week 9 of Spring Quarter” was changed to “Scrapbook must be completed by week 9 of Spring Quarter.”
13. Under Article IV: Board Members, section IVa, of the Publicity Coordinators duties, “week 8” was changed to “week 9.”
14. Under Article IV: Board Members, the guideline for adding a position to a project/position was switch from Article VI: Amendments, section VIa to Article IV, section IVb. The sections’ letters were modified after this new change.

“Section IVb: Guidelines for adding positions

- i. Notification –Meet with Internal Coordinator by the end of Winter Quarter
 - ii. presentation/deliberation will occur 1st week of Spring Quarter
 - iii. Give a presentation (why, new role, Pro/Con)
 - iv. Deliberation requirements: official separate meeting to place final vote, closed 2/3 majority (no abstentions), Q/A session, presenter(s) needs to step out during deliberations
 - v. Checkpoints: Each project/position needs to create guidelines in collaboration with the External/Internal Coordinators who will also monitor progress at the end of each quarter
 - vi. Early termination: Position will be provisional for a year, after the year the board will vote to terminate, extend provision or make the position permanent by first week of Spring quarter.
 - vii. A position can only be provisional for max 2 years
 - viii. Dismissal of individual board members does not mean termination of the position”
15. Under Article IV: Board Members, section IVc, parts (ii) and (iii), the word “construct” was changed to “deliver.”
 16. Under Article IV: Board Members, section IVc, CCM Election timeline, “Returning Board will have decided whether they are petitioning for Automatic Reelection” was deleted.
 17. Under Article IV: Board Members, section IVc, CCM Election timeline, “week 6” was changed to “week 5.”
 18. Under Article IVd: Mandatory Requirements, “ i. To uphold the integrity of CCM by maintaining their faculties, sobriety, and professionalism at all CCM sponsored events” was added.
 19. Under Article IVd: Mandatory Requirements, part (v.)“ two” was changed to “three.”
 20. Under Article IVd: Mandatory Requirements, “xii. Board members are required to meet with their successor to transition them into their position before the incoming directors assume their responsibilities” was added. Incoming board members need this meeting to transition well into their new position.
 21. Under Article IVd: Mandatory Requirements, “xiii. Participate in at least one community service site at least two different projects (LSHP and/or BLAIDS and/or DoT Org)” was changed to “xiii. All board members must be active quarterly.”
 22. Under Article IVd: Mandatory Requirements, “xvi. All boards members must be registered undergraduate students at UCLA for their time serving as a CCM board member” was added. This requirement was added to make sure board members have access to all UCLA facilities.

The following amendments were suggested and approved on October 6, 2014 by the 2014-2015 CCM Board.

1. “Article VI: AMENDMENTS” was changed to “Article VII: AMENDMENTS”
2. Under Article VI, the following description for standing committees was added to the constitution:

“Article VI: STANDING COMMITTEES

The following standing committees have been designed to support CCM in the planning of the CCM Annual Pre-Health Conference and the end of the year banquet:

i. Banquet:

The end of the year banquet is held at the end of spring quarter. This event is held for the purpose of recognizing active members, graduating seniors and also to announce the new Board Members for the following year.

Composition and Duties of Banquet Committees (*in alphabetical order*):

Decorations: Responsible for planning the decorations such as centerpieces, balloons, color scheme, etc. and setting them up on the day of banquet. At the beginning of spring quarter, the committee is responsible of providing options to board on the color scheme before deciding on

the rest of the decorations.

Entertainment: Responsible for getting the entertainment for banquet such as a DJ, mariachi, etc. This includes ensuring there is AV equipment available and setting it up the day of banquet.

Financial: Responsible for all banquet related transactions as well as setting a budget for each committee. The committee will be responsible for applying for UCLA funding applications and for setting up fundraisers to raise funds for banquet.

Invitations/Program: Responsible for creating the agenda which will outline the schedule for banquet. The committee must also create the programs, which will be given to everyone that attends banquet. The committee will present the board with invitation options, these invitations will be distributed to the attendees at least 2 weeks prior to banquet.

Publicity: Responsible of overseeing banquet and assigning the board into committees. Will also be responsible of distributing senior forms by week 3 of spring quarter. Both publicity coordinators will be in charge of leading the banquet committee meetings.

Senior Gift: The Committee will be responsible for designing and purchasing the sashes and senior gifts given to the active CCM graduating seniors. No committee member should be a graduating senior.

Slideshow: In charge of creating the slideshow shown in banquet. The committee will compile pictures and any available video clips of CCM and project events for that year, the senior tributes.

ii. Conference:

The CCM board shall be committed to plan the annual conference, which will take place in winter quarter. The CCM board shall be divided into four committees as assigned by the Internal Coordinator at the beginning of fall quarter. This committee shall be aligned with the strategic plan of the organization and work to further the mission of CCM. The purpose of this conference is to motivate students and help them succeed in their future endeavors towards a career in health care field. This conference will provide networking opportunities, motivational speakers and various workshops that shall expose the different careers in the health care field. Conference shall target high school, undergraduates, and community college students, and shall always be in accordance with Article I and II of this constitution. Beginning winter quarter, the committee heads are responsible of providing weekly updates, and failing to do so will result in a fine.

Composition and Duties of Conference Committees (*in alphabetical order*):

Financial Committee: Responsible for applying to funding applications, searching for donations, and overseeing the financial purchases and transactions for conference. The CCM Financial Coordinators shall be the heads of the committee and will work together with their assigned committee members.

High School Committee: Responsible for creating workshops for high school students along with contacting speakers. This committee shall be responsible for bringing vendors to the resource fair and should provide resources in order to benefit the high school attendees. The head of the committee shall be the External Coordinator and he/she will work together with their assigned committee members.

Internal Coordinator: Responsible for the planning and overseeing of the conference. He/she is responsible of assigning the board into committees at the beginning of fall quarter.

Publicity Committee: Responsible for outreaching to high schools, community colleges and universities to attend the conference. The publicity committee will create and manage the conference website along with a PayPal account. They will also be responsible of keeping track of registered attendees throughout the planning of the conference and the day of the event. In addition, the publicity committee will design a conference logo and booklet. The Publicity Coordinators would be accountable for overseeing the progress of this committee and will work together with their assigned committee members.

Undergraduate Committee: Responsible for creating workshops for undergraduate students and contacting speakers and organizing the logistics of the workshops. This committee is responsible of contacting vendors for the resource fair. The Academic Coordinator will work along the LMSA Coordinator to oversee the planning of this committee. The projects' Administrative Coordinators will also be part of this committee."

The following amendments were suggested on September 19, 2015 by the 2015-2016 CCM Board.

1. Under Article III, Section IIIa, for requirements for Active Membership, "Attend at least three academic events" was changed to "Obtain at least three academic credits".
2. Under Article III, Section IIIa, for requirements for Participatory Membership, "Attend at least three academic events" was changed to "Obtain at least three academic credits".
3. Under Article III, Section IIIb, for rights of Active Membership, "The right to attend board meetings, upon the discretion of the board," was added.
4. Under Article III, Section IIIb, for rights of Participatory Membership, "The right to attend board meetings, upon the discretion of the board," was added.
5. Under Article IV: Board Members, Section IVa, of the Administrative Coordinators duties, "selecting the CCM member of the year" was changed to "selecting the CCM member of the week and of the year".
6. Under Article IV: Board Members, Section IVa, of the Administrative Coordinators duties, "alongside the External Coordinator" was added the Academic Coordinator's duties of selecting the CCM member of the week and of the year.
7. Under Article IV: Board Members, Section IVa, of the Black/ Latino AIDS Project (BLAIDS) Directors duties, the number of directors was changed from "3" to "1-3". This change was made to clarify that BLAIDS must always have at least one CCM director but may have more than 3 Black Pre-Health Organization Directors.
8. Under Article IV: Board Members, Section IVa, of the External Coordinator duties, "alongside the Administrative Coordinator" was added to the External Coordinator's duty of facilitation the selection of member of the of the week.
9. Under Article IV: Board Members, Section IVa, of the External Coordinator duties, "In addition, The External Coordinator will be responsible for organizing, updating, and maintaining the structure of the "CCM Familias",," was added.
10. Under Article IV: Board Members, Section IVa, of the Financial Coordinators duties, "Financial Coordinators will meet with LSHP by the end of Week 1 of Fall quarter to assign their responsibilities in planning the club party."
11. Under Article IV: Board Members, Section IVa, of the Internal Coordinators duties, "He/she will also work collaboratively with the External Coordinator," was added.
12. Under Article IV: Board Members, Section IVa, of the LMSA Liaison duties, "responsible for coordinating the attendance to" was changed to "responsible for coordinating the attendance of and applying to necessary funding applications (with the help of the Financial and Internal Coordinators) for."
13. Under Article IV: Board Members, Section IVa, of Latino Student Health Project (LSHP) Directors' duties, "Under the discretion of Financial Coordinators, LSHP Directors will assist in the planning of the club party and their project will be allocated 1/3 of the profit for their Tecate Health Clinic. Financial Coordinators will meet with LSHP by the end of Week 1 of Fall quarter to assign their responsibilities in planning the club party," was added.
14. Under Article IV: Board Members, Section IVa, of Latino Student Health Project (LSHP) Directors' duties, "For the 2013-2014 year a provisional position (outreach) was added, this position continues under a second provisional year 2014-2015 and the description can be found in LSHP's constitution," has been removed because this position is no longer provisional.
15. Under Article IV: Board Members, Section IVa, of Publicity Coordinators' duties, "responsible for updating and maintaining the websites for CCM and the projects" was changed to "responsible for updating and maintaining the entire CCM website." This change was made to indicate that projects will update their own websites.
16. Under Article IV: Board Members, Section IVc, a guideline was added for holding special elections in

the event that a position is not filled during Spring quarter:

“iv. In the event that any position is not filled by the end of Spring Quarter, an internship will be structured by the Internal Coordinator (incoming and outgoing) and outgoing board member(s) of said position/ project, and will be held to the discretion of incoming Internal Coordinator or incoming project directors (if applicable)*. Preference for internship positions will be given to applicants that are active members. Upon completion of the internship(s), incoming Board will hold interviews and follow the standard election procedure in compliance with Article IV, Section IVc, point i. If a summer internship is held, interviews must be held before the Summer Board Retreat.

*Incoming Internal Coordinator will be responsible for holding internships of vacant Executive Board positions. Project directors will be responsible for holding internships for vacant positions within their respective project.”

17. Under Article IV: Board Members, Section IVc, CCM Election Timeline, “Mandatory for all Board Members” was added to the events on Friday, Saturday, and Sunday of Week 7.
18. Under Article IV: Board Members, Section IVc, CCM Election Timeline, “All Incoming and Outgoing Board Members are to attend CCM’s annual Banquet, which will mark the beginning of the Election Term,” was changed to “All Incoming and Outgoing Board Members are to attend CCM’s annual Banquet, which will mark the beginning of incoming Board’s Term of Office.”
19. Under Article IV: Board Members, Section IVd, point iv, “(incoming and outgoing)” was added to indicate that both incoming and outgoing Board Members must attend the summer retreat.
20. Under Article IV: Board Members, Section IVd, point vi, “per quarter” was added to clarify the time period to which these absence restrictions apply to.
21. Under Article IV: Board Members, Section IVd, point vi, the following description was added for official review sessions:

“Official review sessions are defined as review sessions held by professors or TAs only.”
22. Under Article IV: Board Members, Section IVd, point viii, “All board members required to meet with an academic counselor/mentor and the Academic Coordinator at least once a quarter,” was changed to “All board members are required to meet with an academic counselor/mentor and/or the Academic Coordinator at least once a quarter.” This change was made to clarify that board members do not have to meet with both a counselor/mentor and the Academic coordinator every quarter.
23. Under Article IV: Board Members, Section IVd, point ix, “unless otherwise stated by the Financial Coordinators,” was added.
24. Under Article IV: Board Members, Section IVd, point xiii, the following points were added to clarify the community service requirement:
 - a. Project Directors may fulfill one of their community service credits by attending one of their respective project’s events.
 - b. All of Board must volunteer with all three community service projects at least once throughout the year.
25. Under Article IV: Board Members, Section IVd, the following points were added to clarify current and past board member requirements for receiving a senior gift and sash:
 - xvii. Past board members must complete one active quarter or two participatory quarters during their final year in order to receive a senior gift and a sarape.
 - xviii. Board reserves the right to revoke the privilege of receiving a senior gift and sarape if a current board member does not fulfill their respective responsibilities in compliance with Article IV, Section IVg, point i.
26. Under Article IV: Board Members, Section IVd, Second Strike, “In the event that this second strike is accrued to a board member during their term in office, it will be under the discretion of the Board to determine their eligibility requirements for senior recognition. They will be notified by the end of their term,” was added.
27. Under Article IV: Board Members, Section IVh, point i, “In the event of resignation or dismissal from a project (DoT Org, BLAIDS, LSHP) position, remaining project directors shall nominate a candidate and all board members shall vote to approve. In the event that a position cannot be replaced the duties shall be distributed amongst the board,” was changed to “In the event of resignation or dismissal from a project (DoT Org, BLAIDS, LSHP) position, remaining project directors shall be given the option to nominate a candidate to complete the internship process, and all board members shall vote to approve. In the event that a position cannot be replaced, the duties shall be distributed amongst their respective

- project directors.”
28. Under Article V: Appointed Positions, Section Vc, “The Internal Coordinator will notify board of the respective board member’s resignation with a non-specific justification.” was added.
 29. Under Article VI: Standing Committees, point ii: Conference, a strike was added as a consequence for not providing weekly updates as committee head.
 30. Under Article VI: Standing Committees point ii: Conference, High School Committee duties, Administrative Coordinator was added as a committee head.
 31. Under Article VII: Amendments, “This constitution may be amended by a 2/3-majority vote of the coordinators and active members,” was changed to “This constitution may be amended per suggestion of board or active members, and shall be passed by a 2/3-majority vote of the board members.”

The following amendments were suggested and approved on September 16, 2016 by the 2016-2017 CCM Board.

1. Under Article I: Name of the Organization “Anywhere in this text where “Chicano/Latino” appears, it shall refer to male and female members” was changed to “Anywhere in this text where “Chicano/Latino” appears, it shall refer to male, female and/or gender non-conforming members.
2. Under Article III: Members, Section IIa Membership Requirements, point d for both Active Membership and Participatory Membership “Attend at least 3 academic events (Minimum 2 study hall credits)” was changed to “Obtain at least 3 academic credits (Minimum 1 and maximum 2 study hall credits)
3. Under Article III: Members, the following section was added “Section IIIc. Membership Status Priority: Active and Participatory Membership rights and privileges will be given to most recent active members.”
4. Under Article IV: Board Members, Section IVa, the following Note was added, “Note: LSHP, BLAIDS, DoT Org and CCM are all separate Registered Campus Organizations.” This Note was added to distinguish the projects from CCM for funding allocation purposes.
5. Under Article IV: Board Members, Section IVa, the following statement was added under the duties of the External Coordinator, “The External Coordinator will be responsible along with the LMSA Coordinator for maintaining and updating the alumni database.”
6. Under Article IV: Board Members, Section IVa, the following statement was added under Financial Coordinators, “If LSHP fails to complete their assigned tasks, they will be subject to a fine. The fine shall be decided and voted on by Board members and passed through a 2/3 majority vote.”
7. Under Article IV: Board Members, Section IVa, the following statement was added under the duties of the Internal Coordinator, “The Internal Coordinator will be responsible for overseeing the transitioning process of the incoming board.”
8. Under Article IV: Board Members, Section IVc: Election and Terms of Office point i and ii, the word “entire” was added to the statements, “The outgoing Board will meet to deliberate CCM Board elections for the following year. Board Members shall be elected by the outgoing CCM Board through a 2/3 majority vote” and “The Board will vote anonymously, and a 2/3 majority vote will constitute reelection”, to indicate that a 2/3 majority vote from the entire board is required to elect a candidate for office.
9. Under Article IV: Board Members, Section IVc: Election and Terms of Office point iii, the following statement was added, “In order to run for the Internal or External position the candidate should have previously held a board position.”
10. Under Article IV: Board Members, Section IVd: Mandatory Requirements point iii, “Week 7” was changed to “Week 8” and point a was added which states that “Board members are required to host 12 hours of study hall per quarter.”
11. Under Article IV: Board Members, Section IVd: Mandatory Requirements point iv, the word “outgoing” was replaced with the word “incoming” in the statement “All Board members (incoming and outgoing) will be required to attend the Summer Board Retreat once the date is set and approved by a majority vote of outgoing board members” to indicate that the incoming board members will set the date for retreat. The statement “Outgoing board must pay the full amount for retreat by Week 5 of Spring Quarter” was added to this point to hold outgoing board members accountable for their attendance to retreat.

12. Under Article IV: Board Members, Section IVd: Mandatory Requirements point v, the following sentence was added “Everyone must be present for the majority of the board meeting.”

13. Under Article IV: Board Members, Section IVd: Mandatory Requirements point vi, the asterisk was changed to “*Official review sessions are defined as review sessions held by professors, TAs and PLF Review Sessions.

14. Under Article IV: Board Members, Section IVd: Mandatory Requirements point xii, the following asterisk was added “All incoming board should be transitioned into their position by July 1st.”

15. Under Article IV: Board Members, Section IVd: Mandatory Requirements point xiii, the following statement was changed from “All of Board must volunteer with all three community service projects at least once throughout the year” to “All of Board must volunteer with all three community service projects by Week 5 of Spring Quarter.”

16. Under Article IV: Board Members, Section IVd: Mandatory Requirements, the following point xix was added “All board members are required to attend one general member social and one board social every quarter.

Note: General member socials are socials hosted by the External Coordinator.

*Study-a-thon does not count as a social credit for board members.

*Board member must notify both the External Coordinator and Administrative Coordinator 24 hours in advance if he/she will not attend the social.”

17. Under Article IV: Board Members, Section IVe: Terms of Resignation the following point ii was added, “If a board member voices or states their resignation to any board member, besides the Internal Coordinator, he/she forfeits their position and can no longer retract their resignation. The board member will also forfeit their right to senior recognition.”

18. Under Article V: Appointed Positions, Section Vc: Terms of Resignation, the following words were added after ‘Terms of Resignation’, “for the NA Chapter Representative”.

19. Under Article VI: Standing Committees, point iii Conference the following statement was changed from “Beginning Winter Quarter, the committee heads are responsible of providing weekly updates, and failing to do so will result in a fine and a strike” to “Beginning Winter Quarter, the committee heads are responsible of providing regular updates, and failing to do so will result in a fine and a strike.”

20. Under Article VI: Standing Committees, point ii Conference, Publicity Committee, “website” was changed to “website(s)” and the word “PayPal account” was deleted since CCM no longer has a PayPal account.

21. Under Article VI: Standing Committees, point iii Conference, Undergraduate Committee, the statement “The projects’ Administrative Coordinators will also be part of this committee” was removed because this will be determined upon the Internal Coordinator’s discretion.

The following amendments were suggested and approved on September 22, 2017, January 16, 2018, and March 6, 2018 by the 2017-2018 CCM Board.

1. Under Article IV: Mandatory Requirements, Section IVd, the following point xx was added: “All board members must conduct a one-on-one for general members at least once per quarter during their office hours.”
2. Under Article IV: Mandatory Requirements, Section IVd, point vi, the phrase “...professors, TAs, and PLF Review Sessions...” was changed to “...professors, TA/LA/UAs, and PLF Review Sessions...”
3. Under Article IV: Board Members, Section IVa, under BLAIDS, the phrase “promoting education and and awareness” was changed to “promoting sexual health education and awareness”.
4. Under Article IV: Board Members, Section IVa, the “Publicity Coordinators” name was changed to “Outreach Coordinators”.
5. Under Article IV: Terms of Replacements, Section IVh, point iii, the phrase “...jurisdiction of the External Coordinator” was changed to “...jurisdiction of the External Coordinator and Administrative Coordinator.”
6. Under Article IV: Board Members, Section IVa, under Internal Coordinator, the phrase “the

- Internal Coordinator will act as the contact individual...” was changed to “...the Internal Coordinator will act as the secondary contact individual...”
7. Under Article IV: Board Members, Section IVa, under External Coordinator, the phrase “...the selection of member of the week...” was changed to “...the selection of member of the month...”
 8. Under Article VI: Standing Committees, under Senior Gift, the phrase, “The Administrative Coordinator must send the committee a list of all graduating seniors by Week 1 of Spring quarter” was added.
 9. Under Article IV: Board Members, Section IVa, under Financial Coordinators, the statement “Under the discretion of Financial Coordinators, LSHP Directors will assist in the planning of the club party and their project will be allocated 1/3 of the profit for their Tecate Health Clinic. If LSHP fails to complete their assigned tasks, they will be subject to a fine. The fine shall be decided and voted on by Board members and passed through a 2/3 majority vote. Financial Coordinators will meet with LSHP by the end of Week 1 of Fall quarter to assign their responsibilities in planning the club party.” was deleted.
 10. Under Article IV: Board Members, Section IVa, under Latino Student Health Project, the statement “Under the discretion of Financial Coordinators, LSHP Directors will assist in the planning of the club party and their project will be allocated 1/3 of the profit for their Tecate Health Clinic. Financial Coordinators will meet with LSHP by the end of Week 1 of Fall quarter to assign their responsibilities in planning the club party.” was deleted.
 11. Under Article IV: Election and Term of Office, Section IVc, point i, the statement “...elected by the entire outgoing CCM Board through a 2/3 majority vote.” was changed to “...elected through a 2/3 majority vote by the CCM Board Members present at the time of voting.”
 12. Under Article IV: Guidelines for Adding Positions, Section IVb, point iv, the phrase “...closed 2/3 majority” was changed to “...closed 2/3 majority vote from all CCM Board Members...”
 13. Under Article IV: Mandatory Requirements, Section IVd, point xxi, the requirement: “All board members must pay \$15.00 dues once per quarter. Payment is due to the Financial Coordinators by Friday of Week 2 of each quarter, unless there are extenuating circumstances.” was added.
 14. Under Article III: Members, Section IIIa, point d, under Quarterly Active Membership in CCM and Quarterly Participatory Membership in CCM, the academic requirement, “Obtain at least three academic credits (Minimum 1 and maximum 2 study hall credits)” was changed to “Earn 12 hours of study hall and one academic credit” to clarify the academic requirement needed to achieve active or participatory membership.
 15. Under Article IV: Board Members, Section IVg: Terms of Dismissal, point i, the following exception was added to provide clarity to the three-strike rule: “*****Under extreme circumstances where a board member explicitly fails to fulfill their duties, the three-strike rule can be overruled and a board member can be dismissed based on a 2/3 majority vote of all board members present at the time of voting.”
 16. Under Article IV: Board Members, Section IVc: Election and Term of Office, point iii, the following modification regarding the eligibility of a prospective External Coordinator was added: “*If a general member expresses interest in interning for the External Coordinator position, he/she must deliver a 2-3 minute speech to board and prepare for a Question and Answer session. The board will vote to allow the general member to intern for the position and a 2/3 majority vote of board present at the time of voting will grant him/her permission to participate in the internship and eligibility for election.”

The following amendments were suggested and approved on September 22, 2018 by the 2018-2019 CCM Board.

1. Under Article II, part (b) “develop a communication network” was changed to “develop a professional network”.
2. Under Article III Section IIIa, part (b) was changed to include ALMA.
3. Under Article III Section IIIc “The Right to Suggest Amendments” was added.
4. Under Article IV Section IVa, “Note: LSHP, BLAIDS, DoT Org and CCM are all separate” was changed to “Note: LSHP, BLAIDS, DoT Org, ALMA, and CCM are all separate”.
5. Under Article IV Section IVa an ALMA description was added, “ALMA Science Academy Director (1): Will serve as the primary contact for James Madison Elementary School and Madison Park Neighborhood Association while facilitating communication between UCI CCM and UCLA CCM

- Chapters. Also, responsible for leading lecture trainings to ensure volunteers are well-equipped to participate in lectures/volunteer at the school site.”
6. Under Article IV Section IVa “for promoting sexual health and awareness” was changed to “for providing resources and promoting sexual health education and awareness”
 7. Under Article IV Section IVa, the number of DoT Org positions was changed from “6” to “5”.
 8. Under Article IV Section IVd part (viii) was removed.
 9. Under Article IV Section IVg “through his/her term” was changed to “through their term”
 10. Under Article IV Section IVf part (ii) was removed.
 11. Under Article VI Section (i) Banquet, “Publicity” was changed to “Outreach” to reflect the position name change. Additionally, “They will also secure a venue and have weekly check-ins with each standing committee during board meetings once banquet planning has begun” was added to reflect their responsibilities.
 12. Under Article IV Section IVd part (v) “Absences must be brought to the attention of both Internal Coordinator, and Administrative Coordinator” was changed to “Absences must be brought to the attention of the Internal Coordinator, External Coordinator, and Administrative Coordinator”
 13. Under Article IV Section IVd point (iv) “Outgoing and incoming board have until the Friday of Week 10 by 11:59 pm to request a refund. There will be no refunds past this deadline.” was added.
 14. Under Article IV Section IVd point (xxi) was added “The Internal Coordinator is required to limit board meetings to two hours. After the two hours have passed, new and old business will be tabled until the next board meeting” was added.
 15. Under Article IV Section IVd point (xxii) was added “Any board member that is not present within the allotted five minutes after board meeting should begin will be fined.”

The following amendments were suggested and approved on September 22, 2019 by the 2019-2020 LCCM Board:

1. The name of the organization was changed from Chicanos/Latinos for Community Medicine to Latinx/Chicanx for Community Medicine.
2. The terms Chicano/Latino was changed to Chicanx/Latinx throughout the entire constitution.
3. The pronouns “he/she” and “him/her” were changed to “they/them/their” to be more gender inclusive.
4. Under Article 1 paragraph 1, the words “male, female” were changed to “men, women” in order to acknowledge the distinction between sex and gender.
5. The abbreviation CCM was changed to LCCM throughout the entire constitution in accordance to the new organization name.
6. Under Article II, point (b) the phrase “and under resourced” was inserted after “for underserved”
7. Under Article II, point (a) the sentence "To develop a professional network for pre-health students." was changed to "To develop a professional network and support system for pre-health students."
8. Under Article II the phrase “for pre-health students” was changed to “for pre-health and community oriented students” in order to be more inclusive of non pre-health students who participate
9. Under Article II a new point was inserted as point f. To promote STEM/ Health education in K-12 schools that encompass underserved and under resourced communities in order to help bridge the ethnic gap in higher education."
10. Under Article IV Section IVa, under Administrative Coordinator, the sentence “The Administrative Coordinator will be responsible for updating and distributing the constitution quarterly” to “The Administrative Coordinator will be responsible for updating and distributing the constitution quarterly to all members.” in order to keep the general and current board updated on the constitution.
11. Under Article IV Section IVa., under ALMA, the number of directors increased from 1 to 3.
12. Under Article IV Section IVa., under LMSA, the number of members for LMSA Liaison was changed from 2 to 1-2 allowing the current LMSA directors to decide how many directors are needed every year.
13. Under Article IV Section IVa., under BLAIDS, the phrase “ and college campuses” was inserted to the end of the phrase “ awareness regarding HIV/AIDS, STIs, and teen pregnancy in high-risk communities”
14. Under Article IV Section IVc. point (i),, the phrase “If a position remains vacant, no current board member can fill a vacant position permanently.” was inserted.

15. Under Article IV Section IVd part xii b., the entire point b “All of Board must volunteer with all three community service projects by Week 5 of Spring quarter.” was erased
16. Under Article IV Section IVa., under Latino Student Health Project (LSHP) Directors (6), the phrase “Finally, LSHP will orchestrate a collection of clothing and vitamin donations before every health fair to provide for health fair recipients.” was inserted at the end.
17. Under Article IV Section IVa, under "Donation of Tissues and Organs (DoT Org Directors (6)," the number of directors was changed to 5-6.
18. Under Article IV Section IVa., under Outreach Coordinators the phrase "Outreach coordinators are responsible for updating social media with upcoming events and updating calendar on LCCM weebly website." was inserted.
19. Under Article IV Section IVd point (xx) the phrase “The money collected from dues will financially support conferences, fundraisers, and miscellaneous items.” in order to clarify where the money goes to.
20. Under Article IV Section IVa, under BLAIDS, the phrase "In collaboration with the Black Pre-Health Organization" change to " In collaboration with any Black student organization”
21. Under Article IV Section IVd point (vi), the phrase “General meetings should be allowed to only run for an extent of time such as a max time of 65 minutes.” was integrated into the text.
22. Under Article IV Section IVb, the number of directors for BLAIDS was changed from 4 to 4-6
23. Under Article IV Section IVd point (v), the phrase “ If a board member is unable to attend any meeting, they will have to present themselves in front of the board with their case. A decision on how to make-up for missing meetings will be implemented after discussion.” was inserted to provide an option for conflicting events during LCCM’s board and general meetings.
24. Under Article IV Section IVg point (i) the phrase “in person” at the end of paragraph two was removed in order for the section to be in agreement.
25. Under Article VI point (ii) the phrase “At the end of Fall Quarter, all committees should have their goals and tasks ready to finalize for Winter Quarter. Each committee will also present a timeline of their plan.” was inserted
26. Under Article VI, the phrase “The committees should be appointed by the end of the preceding quarter.” was added.
27. Under Article III Section IIIa., the requirement of obtaining 12 hours of study hall and one academic credit for Active Membership was changed to “Earn 8 hours of study hall and two academic credit***” and the requirement of obtaining 12 hours of study hall and one academic credit for Participatory Membership was changed to “Earn 8 hours of study hall and one academic credit***” with the statement to clarify the new requirements
28. Under Article III Section IIIa, a list of academic credit options were added to clarify what counts as an academic credit.
29. Under Article IV Section IVd point (iv) the sentence “Failure to attend the Summer Board Retreat will result in financial accountability and disciplinary action as determined by the Internal Coordinator” was changed to “Failure to attend the Summer Board Retreat will result in a \$25** fine and disciplinary action as determined by the Internal Coordinator” in order to implement a fine.
30. Under Article IV Section IVd point (xviii) the phrase “Failure to attend a board social will result in a \$10 fine.” was added.
31. Under Article IV Section IVd “*Financial Coordinator is responsible for fines. Other directors must communicate with the financial coordinator before fining. The directors must physically write that they will fine through emails or messages to keep record. The person being fined must have an action plan within a week to discuss in front of the board.” was inserted at the end to redefine who can fine board members.
32. Under Article IV Section IVc point 1, the sentence “Internal will assign candidates to internship positions and they will be subject to revision by the current board.” was added to the beginning of the point to clarify how candidates receive their internship positions.
33. Under Article IV Section IVd, “xxiii. Any fine or payment is subject to a payment plan with communication. Specifically for fine, the board members subjected to a fine have 24 hours after the Administrative Coordinator sends out the Board Minutes to communicate whether they will pay the fine

or do an alternative. If the Board Member subjected to the fine does not pay by the time negotiated between the Board Member and Financial, they will receive a strike. Financial will email the Board Member. However, if they do not communicate after 24 hrs, they are subject to another strike. At this time, Financial will email all of the Executive Board and the person involved to discuss the consequences. If the Executive Board agrees that the person with the fine must conduct study hall hours for completing the fine, the Board member subjected to the fine has 7 days.

- c. \$5 fine- Must pay \$5 or do 2 hours of Outside Study Hall
- d. \$10 fine- Must pay \$10 or do 4 hours of Outside Study hall or 1 site (outside the Board Member's own project)" was added.

34. Under Article IV Section IVd, subsection iv., "Failure to attend the Summer Board Retreat will result in a \$25 fine** and disciplinary action as determined by the Internal Coordinator." was deleted and "A \$25 deposit will be imposed on the Outgoing Board to keep them accountable and will be refunded if they attend. There will be no fines imposed on the Incoming Board for being unable to attend. However, if an Incoming Board member fails to notify Internal of their absence, they will be subject to termination by Internal unless communicated within two weeks after the Internal announces the date of the retreat. Emergencies do not need a 2 week notice." was added.

35. Under Article IV, Section IVd, subsection xxii. part b, "will result in a \$25 fine." was deleted and replaced with "can result in dismissal. The inactive Board Member must present their case in front of the rest of Board and have potential alternatives to complete their active membership status. The consequence is determined by $\frac{2}{3}$ majority."

The following amendments were suggested and approved on April 7, 2020 by the 2019-2020 LCCM Board:

1. Under Article IV Section IVa under the External Coordinator position, the phrase "The External Coordinator will be responsible for organizing, updating, and maintaining the structure of the 'LCCM Familias.'" was replaced with "the External Coordinator in collaboration with Outreach will be responsible for organizing, updating, and maintaining the structure of the 'LCCM Familias.'"
2. Under Article IV Section IV under the ALMA directors, changed "ALMA Science Academy Director (3): Will serve as the primary contact for James Madison Elementary School and Madison Park Neighborhood Association while facilitating communication between UCI CCM and UCLA LCCM Chapters. Also, responsible for leading lecture trainings to ensure volunteers are well-equipped to participate in lectures/volunteer at the school site." to "ALMA Science Academy Directors (5): "Directors will promote STEM education both in the Santa Ana and Los Angeles schools. They will serve as the primary contact for James Madison Elementary School and Madison Park Neighborhood Association while facilitating communication between UCI MAES and UCLA LCCM Chapters. Also, they will be responsible for leading lecture training to ensure volunteers are well-equipped to participate in lectures/volunteer at the school site."

2010-2011 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Daphne Arauz

ADMINISTRATIVE COORDINATOR

Christian Perez

BLAIDS COORDINATORS

Eric Carpio Rozanne

Carlos Rosa Vasquez

DOT ORG DIRECTORS

Jessica Chavez

Brenda Garay

Veronica Rivera

Marvin Lopez

CESLAC LIAISON EXTERNAL

COORDINATOR

Ariana Martinez

FINANCIAL COORDINATORS

Stephanie Fletes

Gabriela Gonzalez

INTERNAL COORDINATOR

Jessica Montano

LMSA LIAISON

Keila Perez

LSHP COORDINATORS

Edgar Corona Laura

Cuevas Beatriz

Marron Monica

Duarte

PUBLICITY COORDINATORS

Luis Garza Martha

Rodas

2011-2012 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Edgar Corona

ADMINISTRATIVE COORDINATOR

Gabriela Gonzalez

BLAIDS COORDINATORS

Maricarmen Reyes

Rosa Vasquez

Diana Yanez

DOT ORG DIRECTORS

Karla Navarro

Carol Ochoa

Jennifer Serpas

CESLAC LIAISON EXTERNAL COORDINATOR

Luis Garza

FINANCIAL COORDINATORS

Daphne Arauz

Miryam Padilla

INTERNAL COORDINATOR

Marvin Lopez

LMSA LIAISON

Paula Mendoza

LSHP COORDINATORS

Brenda Abarca

Anabel Alcaraz

Edwin Gonzalez

Rafael Marron

Julio Reyes

PUBLICITY COORDINATORS

Ashley Gomez
Melissa Jaimes

2012-2013 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Anabel Alcaraz

ADMINISTRATIVE COORDINATOR

Ashley Gomez

BLAIDS COORDINATORS

Jamie Cordova

Julio Gonzalez-Maya

Christina Lugo

DOT ORG DIRECTORS

Jay Chittoor

Jose Jimenez

Diana Lazo

Alexis Velazquez

EXTERNAL COORDINATOR

Carol Ochoa

FINANCIAL COORDINATORS

Stephanie Clavijo

Kenia Flores

INTERNAL COORDINATOR

Gabriela Gonzalez

LMSA LIAISON

Aila Hernandez

LSHP COORDINATORS

Esteban Aguayo

Yvette De La Cruz

Jonathan Martinez

Luz Razo

Jesus Torres

PUBLICITY COORDINATORS

Taynel Albarran

Wendy Cervantes

2013-2014 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Stephanie Clavijo

ADMINISTRATIVE COORDINATOR

Diana Lazo

BLAIDS COORDINATORS

Lesly Lopez

Deondra Montgomery

Azucena Villalobos

DOT ORG DIRECTORS

Jessica Gonzalez

Marisol Guillen

Min Liang

Maira Quintanilla

EXTERNAL COORDINATOR

Jamie Cordova

FINANCIAL COORDINATORS

Carolina Diaz

Esmeralda Ruiz

INTERNAL COORDINATOR

Christina Lugo

LMSA LIAISON

Alexis Velazquez

LSHP COORDINATORS

Taynel Albarran

Elizabeth Blas

Janice Castro

Wendy Cervantes

Tracy De Los Santos

Maria Venegas

PUBLICITY COORDINATORS

Janel Preciado
Ernesto Valles

2014-2015 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Alexis Velazquez

ADMINISTRATIVE COORDINATOR

Marisol Guillen

BLAIDS COORDINATORS

Janice Castro

Nancy Quintanilla

Gabriela Sanchez

DOT ORG DIRECTORS

Valeria De Rueda

Mayra Lopez

Janel Preciado

Marcela Serrano

EXTERNAL COORDINATOR

Deondra Montgomery

FINANCIAL COORDINATORS

Diana Lazo

Breana Victoria

INTERNAL COORDINATOR

Esmeralda Ruiz

LMSA LIAISON

Carolina Diaz

LSHP COORDINATORS

Rio Barrere-Cain

Elizabeth Blas

Mario Enriquez

Karla Lopez Syria

Orizaba

Julio Damian Rodriguez

PUBLICITY COORDINATORS

Bianka Aceves
Lesly Lopez

2015-2016 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Valeria De Rueda

ADMINISTRATIVE COORDINATOR

Gabriela Sanchez

BLAIDS COORDINATORS

César Hernández

Yanderin Torres

DOT ORG DIRECTORS

Carlos Clemente

Laura Garcia Aileen

Sanchez Jonathan

Toribio

EXTERNAL COORDINATOR

Karla Lopez

FINANCIAL COORDINATORS

Heidi Bautista

Daniel Canales

INTERNAL COORDINATOR

Mayra Lopez

LMSA LIAISON

Marcela Serrano

LSHP COORDINATORS

Henry Gonzalez

Elizabeth Lizardo

Angelica Molina

Thelma Navarro

Diana Ponce

Nathalie Sanchez

PUBLICITY COORDINATORS

Michelle Gallardo

Alondra Salazar

2016-2017 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Rio Barrere-Cain

ADMINISTRATIVE COORDINATOR

Heidi Bautista

BLAIDS COORDINATORS

Michelle Reynoso

Micaela Torres

Karen Lopez

DOT ORG DIRECTORS

Melissa Venegas

Monica Soto Noveron

Jefferson Villatoro

Stephanie Vera

EXTERNAL COORDINATOR

Diana Ponce

FINANCIAL COORDINATORS

Karla Murillo

Margaret Ramirez

INTERNAL COORDINATOR

Laura Garcia

LMSA LIAISON

Alondra Salazar

LSHP COORDINATORS

Daniel Canales

Martin Vazquez

Roberto Vasquez

Ashley Ramos

Erica Duran

Joselyn Gonzalez

PUBLICITY COORDINATORS

Kristian Diaz
Jake Abarca

2017-2018 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Erica Duran

ADMINISTRATIVE COORDINATOR

Melissa Venegas

ALMA DIRECTOR

Martha Romero

BLAIDS COORDINATORS

Katia Lopez

Clarissa Gomez

Lilly Lopez

Oswaldo Gómez

DOT ORG DIRECTORS

Erika Venegas

Nancy Hernandez

Briana Campos

Margaret Ramirez

David Zalazar

Hyun Kang

EXTERNAL COORDINATOR

Roberto Vasquez

FINANCIAL COORDINATORS

Irving Angeles

Gladys Bello

INTERNAL COORDINATOR

Ashley Ramos

LMSA LIAISONS

Jefferson Villatoro

Ashley Martinez

LSHP COORDINATORS

Carlos Hernandez

Joslyn Santana

Erik Salazar
Stephanie Vera
Saitiel Sandoval

OUTREACH COORDINATORS

Steve Hernandez
Ruby Munoz

2018-2019 CCM COORDINATORS/DIRECTORS

ACADEMIC COORDINATOR

Joslyn Santana

ADMINISTRATIVE COORDINATOR

Ruby Munoz

ALMA DIRECTOR

Crystal Gonzalez

BLAIDS COORDINATORS

Diana Amador
Gabriela Carrillo
Anjalie Gulati

DOT ORG DIRECTORS

Elizabeth Murguia
Gladys Bello
Joycelin Trujeque
Margaret Ramirez
Richard Martinez

EXTERNAL COORDINATOR

Carlos Hernandez

FINANCIAL COORDINATORS

Brandon Garcia
Kevin Caceres

INTERNAL COORDINATOR

Erik Salazar

LMSA LIAISONS

Jessenya Reyes
Nancy Hernandez

LSHP COORDINATORS

Erika Venegas
Lilly Lopez
Saitiel Sandoval
Evelyn Fierro

Casey Torres
Ariana Murillo

OUTREACH COORDINATORS

Maria Contreras
Ashley Joya

2019-2020 LCCM Coordinators/ Directors

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